

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES**

**SPECIAL BOARD OF TRUSTEE MEETING**

**DATE:** May 28, 2026

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Radigan-Brophy at 2:01 P.M.

2. **ROLL CALL**

Present: Tim Radigan-Brophy, Chairperson  
Michael V. Smith, Vice Chairperson  
LaFaye M. Platter, Secretary  
Lynn T. Mallotto, Treasurer  
Jan M. Pye, Member

Also Present: Kathleen Jurasky, District Manager  
Kendall Levan, Attorney- Kane, Ballmer & Berkman

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS** – None

5. **CONFIRMATION OF AGENDA** Motion was made by Trustee Smith, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried, roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **Discussion of Proposals Received Pursuant to a Request for Proposals for Cemetery Security Services at Desert Memorial Park Issued on May 19, 2026; Selection of a Service Provider for Security Personnel and Services at Desert Memorial Park; Approve Proposed Service Provider Agreement with Selected Service Provider, Authorize the District Manager and General Counsel to Revise As Needed to Final the Service Provider Agreement with Service Provider, and Authorize Signing of the Service Provider Agreement.** District Manager Jurasky reported that the Request for Proposals was sent to six security companies, all of which are local and four proposals were received. She gave an overview of the proposals, their rates, what was included, and stated that three of proposals included paid holidays. District Manager also stated that she checked the backgrounds and list clientele and all four are reputable.

Attorney Levan stated the RFP was issued on May 19, 2026 and posted on the District's website as well. She further stated the Proposed Service Provider Agreement was also provided with the RFP and posted on the District's website.

Following a discussion motion was made by Trustee Smith, seconded by Trustee Platter to approve hiring Allied Universal Security Services for an amount not to exceed \$8,585.43 per month and \$103,025.16 annually. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

7. **LEGISLATIVE CALENDAR** a. **Approval of Resolution 4-2026 of the District (1) Adopting An Economic Uncertainty Fund Policy and (2) Establishing An Economic Uncertainly Fund** Attorney Levan stated this is an item staff was asked to investigate at a prior board meeting and after looking at other public agencies for such a fund the Economic Uncertainty title was most prevalent. She gave an overview and explanation of the resolution adopting the policy and establishing the fund.

Following a discussion motion was made by Trustee Smith, seconded by Trustee Mallotto to approve Resolution 4-2026 Adopting An Economic Uncertainty Fund Policy and Establishing An Economic Uncertainly Fund in the amount of \$100,000.00. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

8. **TRUSTEE AND ATTORNEY SIGNATURES** All documents and checks were signed as needed by the Trustees.

9. **PUBLIC HEARING CALENDAR** a. **Receive a Presentation on the Report on Workforce Status, Vacancies, and Recruitment Efforts Pursuant to Assembly Bill 2561** Attorney Levan gave a brief report on the requirements of Assembly Bill 2561 and stated that this report is for transparency regarding the workforce status of the District.

Trustee Radigan-Brophy opened the Public Hearing at 2:24 P.M. and asked for public comments. Hearing none he closed the Public Hearing at 2:25 P.M. The report was signed by Trustee Radigan-Brophy and the report was received and filed.

10. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** Safe Harbor language was read by attorney Kendall Levan. Convened into Closed Session at 2:27 P.M.

- a. **Public Employee Performance Evaluation Pursuant to Government Code Section 54957**  
**Title: District Manager**
- b. **Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**  
**District's Designated Representatives: Kendall D. Levan, General Counsel**  
**Unrepresented Employee: District Manager**
- c. **Public Employee Performance Evaluation Pursuant to Government Code Section 54957**  
**Title: General Counsel**

Trustee Platter left the meeting at 3:10 P.M.

Returned to Open Session at 4:32 P.M.

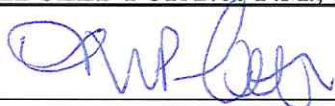
11. **CLOSED SESSION ANNOUNCEMENT** – The Trustees reported they are pleased with the performance of attorney Kendall Levan stating that her work is very thorough. District Manager Jurasky stated that she appreciates her responsiveness, attention to what is important and keeping the District informed of industry, legislative and any changes that might affect the District. The Trustees agreed and said look forward to continuing to work with her and her firm.

Trustee Smith stated that he will be out of town and unable to attend the June 11, 2026 board meeting.

12. **ADJOURNMENT** Motion was made by Trustee Mallotto, seconded by Trustee Smith to adjourn the meeting. Motion carried, roll call 4-0 Mallotto, Pye, Radigan-Brophy and Smith. Meeting was adjourned at 4:32 P.M.

13. **NEXT REGULAR BOARD MEETING IS SCHEDULED FOR 2:00 P.M., THURSDAY, JUNE 11, 2026**

DATE: 7-9-26



LaFaye M. Platter, Secretary