

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
REGULAR BOARD OF TRUSTEE MEETING**

**DATE:** June 13, 2019

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:01 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Bary A. Freet, Member, Secretary  
Lynn T. Mallotto, Treasurer  
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager  
Steve Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Radigan-Brophy and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Authorized Signature Card BBVA Compass – Ryan Simister, Branch Retail Executive** Mr. Simister reviewed the signature cards with the Board and District Manager, and following the review all signatures were obtained. The Board and District Manager Jurasky thanked Mr. Simister for taking his time to attend the board meeting and personally handle the signature cards.

b. **District Investment General Overview & Update – Neal Wilson, C & N Financial** Mr. Wilson stated that he is working on getting the statements to show needed reports for the District different funds, and to reflect the separation of interest and principal funds for the Endowment account. However, it is more involved than he thought and plan on having them at the July board meeting.

Mr. Wilson presented the Board with statements for each fund and stated the portfolios did well in May when the market wasn't doing great. He said the District investments were up almost one-half of a percent.

He further stated there were several item maturing May 2019 through the summer, and they will be invested in safe short-term (2 years or less) CD's, treasuries, municipal bonds and A+ corporate bonds in increments not to exceed \$250,000.00. He said the interest from the endowment investment was placed in an exchange traded fund, which has one - three-month treasuries that are currently paying about two and a half percent. Motion was made by Kleindienst, seconded by Trustee Radigan-Brophy to receive and file. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

**c. Review for Discussion 2019-2024 Strategic Plan – Jim McComb, Wild Card Strategy** Following a review, lengthy discussion and revisions to the Board agreed to accept the strategic plan with the modifications. Mr. McComb will implement all revisions, and email the revised strategic plan to the Board, District Manager Jurasky and attorney Quintanilla by June 24, 2019 with all changes highlighted for final review. He further stated if there are no changes or contact, he will accept that as a directive to go-to-print, and the Board agreed.

**e. Authorized Signature List for Riverside County** Signature list was reviewed and signed by Trustees and the District Manager.

Trustee Pye stated that Trustee Radigan-Brophy has a prior commitment and need to leave by 4:00pm, she requested that agenda items 14-16 be addressed before agenda item 7.

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:42P.M.

**a.** Conference with Labor Negotiator (Government Code § 54957.6) District Designated Representatives: District Manager Kathleen Jurasky & Chair Jan Pye

**Unrepresented Employee Positions:** Grounds Supervisor, Administrative Assistant, Office Accountant and Groundsman

Reconvened into Open Session at 4:04 P.M.

**15. CLOSED SESSION ANNOUNCEMENT**– No reportable action

**16. OPEN SESSION** – None

Trustee Radigan-Brophy left at 4:05pm

**7. LEGISLATIVE CALENDAR** **a. Resolution 4-2019, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Freet, seconded by Trustee Kleindienst to approve Resolution 4-2019 transferring \$14,983.98 from PreNeed Fund, 51265 to the General Fund, 51270 and \$10,930.50 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 4-0. Freet, Kleindienst, Mallotto and Pye.

**b. Resolution 5-2019, Transfer Unspent ACO Funds from GF Back to ACO** Motion was made by Trustee Kleindienst, seconded by Trustee Freet to approve Resolution 5-2019 transferring \$14,066.87 from General Fund, 51270 back to Accumulative Capital Fund, 51275. Motion carried, roll call 4-0. Freet, Kleindienst, Mallotto and Pye.

**c. Resolution 6-2019, SDRMA Official Election Resolution and Election Ballot** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve to approve Resolution 6-2019 casting a ballot vote for Bob Awan, Sandy Seifert-Raffelson and Patrick K. O'Rourke. Motion carried, roll call 4-0. Freet, Kleindienst, Mallotto and Pye.

8. **TRUSTEE SIGNATURES AND ATTORNEY** Trustees signatures were completed.

9. **BOARD DEVELOPMENT** a. **Investment Policy** – No action taken

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report**

Due to a conflict regarding the East 40 Acre Lease Agreement Trustee Kleindienst left the meeting at 4:14pm.

**b. District Manager Report**

**1. East 40 Acre Lease Agreement** District Manager Jurasky reported that she received a phone call from former Trustee Jane Alcumbrac who currently works for Bennion Deville regarding Bert Garland, Garland Commercial Group who has been in conversation and discussion to purchase the lease agreement from Mario Gonzales and John Wessman, Da Vall Center, LLC. Mrs. Alcumbrac said per Mr. Garland talks started in January 2019, and she wanted to know if the District was aware of this.

District Manager Jurasky informed the Board that she had a meeting Mr. Garland, and Mrs. Alcumbrac was present. During the meeting discussion she informed Mr. Garland that the Board was never informed of Mr. Gonzales intent to sell his lease interest. Mr. Garland express a desire to meet with the Board, and District Manager Jurasky advised him that it was to late for the June meeting. She told him she would inform the Board of this and place him on the July agenda.

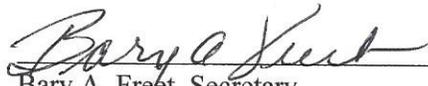
13. **FUTURE AGENDA ITEMS** a. **Discussion in 2020/2021 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing** No action taken

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 4:20 P.M. The next board meeting is scheduled for 2:00 P.M., Thursday, July 11, 2019.

DATE: 7/11/19

  
Bary A. Fret, Secretary