

**PALM SPRINGS CEMETERY DISTRICT  
AGENDA  
ADJOURNED REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

**Tuesday, March 11, 2025 at 2:00 P.M.**

31-705 Da Vall Drive, Cathedral City, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**The Public May Also Observe the Meeting and Offer Public Comment Remotely**

**If you would like to participate in this Board Meeting via teleconference, please follow these instructions: YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT:**

<https://us02web.zoom.us/j/2464673948>; or  
**CALL IN: 669-900-6833    MEETING ID: 246 467 3948**

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**1.    CALL TO ORDER**

**2.    ROLL CALL**

**3.    PUBLIC COMMENTS**

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by giving his or her name and city of residence for the record.

Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during the Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional and courteous decorum during public comments. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

**4.    CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

**5.    CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a.**      Approval of February 13, 2025 Regular Meeting Minutes

**5. CONSENT CALENDAR – continued**

- b. Approval of February Expenditures
  - General Fund \$ 113,544.67
  - Feb Reimburse Voucher 1838 \$ 36,559.24
  - Feb Reimburse Voucher 1839 \$ 76,985.43
  
  - Accumulative Capital Outlay \$ 12,355.00
  - Feb Reimburse Voucher 1840 \$ 12,355.00
  
  - Pet Memorial Park Cemetery \$ .00
  - Total February 28, 2025 Expenditures, Checks & Visa/Debit Card  
25251-25281 & Direct Deposits (Payroll) \$ 125,899.67
- c. Financial Reports as of February 28, 2025 (F-1 thru F-5A)

**6. ADMINISTRATIVE CALENDAR**

- a. Review for Discussion and Approval Fiscal Year 2024-2025 District Manager Employment Agreement Annual Compensation Adjustment
- b. SCE Underground Electrical Power Line Exposed at DMP - Update
- c. Review and Sign Form 700 – Statement of Economic Interests
- d. California Special Districts Association (CSDA) Legislative Days May 20-21, 2025, in Sacramento, CA
- e. First Call Tower, LLC Wireless Communications Cell Tower – Update
- f. Sections B-39 through B-46 Burial Sites Expansion at DMP - Update
- g. Da Vall Drive & McCallum Way Exterior Wall Extension – Update

**7. LEGISLATIVE CALENDAR**

- a. Resolution 4-2025, Amending Bereavement Policy

**8. TRUSTEE AND ATTORNEY SIGNATURES**

**9. BOARD DEVELOPMENT**

- a. The Brown Act: Clarification of the Standards for Remote Meetings and an Expanded Ground for Closed Session; New Attorney General Guidances

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEES**

**12. REPORTS**

- a. Trustees
- b. District Manager
  - 1. Sons of the American Revolution Veterans Monument at DMP
  - 2. Trustees Pye and Radigan-Brophy Reappointment to PSCD Board of Trustees

**13. FUTURE AGENDA ITEMS**

- a. Discussion in 2026/2027 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing
- e. Discussion for Possible Trustee Meeting Attendance Compensation Increase in May 2025

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE**

- a. Real Property Negotiations Pursuant to Government Code Section 54956.8
  - Property:** Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No. 670230019-6 (29.45 Acres)
  - District Negotiator:** Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel
  - Negotiating Parties:** Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development
  - Under Negotiation:** Memorandum of Understanding, Price and Terms of Payment

**15. CLOSED SESSION ANNOUNCEMENT**

**16. ADJOURNMENT**

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., THURSDAY, MARCH 6, 2025**

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Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES**

**REGULAR BOARD OF TRUSTEE MEETING**

**DATE:** February 13, 2025  
**TIME:** 2:00 P.M.  
**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:00 P.M.

District Manager Jurasky reported that Trustee Platter contacted her and advised her that due to a prior commitment she was unable to attend today's meeting. Motion was made by Trustee Mallotto, seconded by Trustee Radigan-Brophy to excuse Trustee Platter. Motion carried, roll call 4-0 Mallotto, Pye, Smith and Radigan-Brophy.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
Michael V. Smith, Vice Chairperson  
Lynn T. Mallotto, Treasurer  
Tim Radigan-Brophy, Member

Also Present: Kathleen Jurasky, District Manager  
Steven Quintanilla, Attorney - Via ZOOM

Not Present: LaFaye M. Platter, Secretary

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Smith to approve the agenda as presented. Motion carried, roll call 4-0 Mallotto, Pye, Radigan-Brophy and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 4-0 Mallotto, Pye, Radigan-Brophy and Smith.

Scott Vickrey, Office Accountant, was requested to be in attendance for the Annual Audit Report.

6. **ADMINISTRATIVE CALENDAR** a. **Rob Dennis, RT Dennis Accountancy – Annual Audit Report** Mr. Dennis reviewed the independent audit report and stated he is pleased to report that the District received a clean opinion. He stated the District has a great system set in place for internal control. He also stated the staff are very helpful in supplying him with all the information requested, they are very thorough, and it is a pleasure working with them.

Following a review of the annual audit report by Rob Dennis, and discussion, a motion was made by Trustee Radigan-Brophy, seconded by Trustee Smith to accept the Annual Audit Report. Motion carried, roll call 4-0 Mallotto, Pye, Radigan-Brophy and Smith.

Scott Vickrey left the meeting.

**6. ADMINISTRATIVE CALENDAR – continued**

**b. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson reported the 2024-year end account balances represents a \$430,817.00 gain for the year or a 3.88% total return. He stated that while many of the lower paying investments have been purged from the accounts there are still about 15% earning below market value returns.

Mr. Wilson said even with uncertainty about interest rates any new investments should be able to be reinvested at rates much higher than they previously were earning. He stated that going forward the overall yield on the account should exceed 4% while maintaining the safety of principal.

Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to receive and file the investment report. Motion carried; roll call 4-0. Mallotto, Pye, Radigan-Brophy and Smith.

Mr. Wilson stated that he will be in contact with the finance committee, Trustees Mallotto and Smith, to schedule a finance meeting.

**c. Review for Discussion Possible Wireless Communications Tower – First Call Tower, LLC** Following a discussion District Manager Jurasky was directed to contact the company and request a proposal.

**d. Sections B-39 through B-45 Sites Expansion at DMP – Update** District Manager Jurasky reported the general contractor and project manager will be Gary Chaney and he is in the process of getting proposals from his sub-contractors.

**e. Da Vall Drive & McCallum Way Exterior Wall Extension - Update** District Manager Jurasky reported MSA Consulting, Inc. is preparing the Application for Record of Survey for submittal to County of Riverside Transportation & Land Management Agency to determine the District's land ownership property boundaries for the wall.

**f. Review for Discussion and Possible Approval Adjustments to Employee Bereavement and Jury Duty Benefits** Following a discussion the Board agreed to revise the bereavement time off from 3 days to 5 days annually. District Manager Jurasky was directed to revise the bereavement policy and place it on the March agenda for Board approval.

**7. LEGISLATIVE** **a. Resolution 3-2025, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Smith, seconded by Trustee Mallotto to approve Resolution 3-2025 transferring \$25,692.85 from PreNeed Fund, 51265 to the General Fund, 51270 and \$11,940.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275.00 from PreNeed Fund, 51275. Motion carried, roll call 4-0. Mallotto, Pye, Radigan-Brophy and Smith.

**8. TRUSTEE AND ATTORNEY SIGNATURES** All documents were signed as needed by the Trustees.

**9. BOARD DEVELOPMENT** **a. PSCD Action Planning Guide** Following a discussion Trustee Pye stated that she and District Manager Jurasky will work on the action plan and bring it back to the Board.

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEE REPORTS** – None

**12. REPORTS** a. **Trustee Report** Trustee thanked the PSCD grounds crew for the installation of Danny Schwartz headstone at DMP.

b. **District Manager** – None

**13. FUTURE AGENDA ITEMS** a. **Discussion in 2025/2026 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Future Long-Range Planning – PSCD Staff** No action taken

e. **Trustee Meeting Attendance Compensation** No action taken

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** Safe Harbor language was read by Attorney Steven Quintanilla. Convened into Closed Session at 3:04 P.M.

a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
**Title:** District Manager

b. Conference with Labor Negotiator (Government Code § 54954.5) District's Designated Labor District's Designated Representative: Steven B. Quintanilla, General Counsel  
**Unrepresented Employee:** District Manager

c. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
**Title:** General Counsel

d. Real Property Negotiations Pursuant to Government Code Section 54956.8  
**Property:** Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No. 670230019-6 (29.45 Acres)  
**District Negotiator:** Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel  
**Negotiating Parties:** Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development  
**Under Negotiation:** Memorandum of Understanding, Price and Terms of Payment

Returned to Open Session at 4:10 P.M.

**15. CLOSED SESSION ANNOUNCEMENT** – Attorney Steven Quintanilla announced no reportable action.

**16. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 4:10 P.M. The next regular board meeting scheduled for 2:00 P.M., Thursday, March 13, 2025, was adjourned to 2:00 P.M., Tuesday, March 11, 2025.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Jan M. Pye, Chairperson

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Feb 1, 2025 to Feb 28, 2025

Date	Check #	Line Description		
2/3/25	25251	INV 261579 - LANDSCAPE MAINTENANCE FOR JAN 2025 LESS HEADSTONE REPAIRED DUE TO DAMAGE BY MOWER NISSHO OF CALIFORNIA, INC	24,550.00	24,550.00
2/3/25	25252	INV 74718 - (12) GRAY METAL VASES INV 74717 - (12) GRAY METAL VASES ASCO PACIFIC, INC.	500.03 500.03	1,000.06
2/3/25	25253	INV W3444245 - SERVICE ON BACKHOE 310J INV W3311645 - SERVICE ON BACKHOE 310D POWERPLAN OIB ( RDO EQUIPMENT )	1,259.89 4,954.49	6,214.38
2/3/25	25254	INV 12BDCFCB-0025 - STREAMLINE WEB SERVICE FOR FEB 2025 STREAMLINE	100.00	100.00
2/4/25	25255	VOID***VOID***VOID		
2/5/25	25256	INV 2637 - TROUBLESHOOT PHONE LINE LUZ INVESTMENT CORP	160.00	160.00
2/5/25	25257	INV 01312501 - FINAL PROGRESS BILLING #5 FOR STRATEGIC PLAN SALJIM ENTERPRISES	1,700.00	1,700.00
2/5/25	25258	INV 6224 - FERTIGATION FOR JAN 2025 ECOFERT, INC	1,350.00	1,350.00
2/5/25	25259	JAN 2025 PSCD EMPLOYEE VISION INSURANCE EXPENSE FEB 2025 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	73.10 73.10	146.20
2/5/25	25260	INV 2502133 - SECURITY PATROL FOR FEB 2025 MAXWELL SECURITY SERVICES, INC	907.50	907.50
2/10/25	25261	CAPC ANNUAL CONFERENCE 3/13/25 - 3/15/25 FOR K JURASKY CAPC ANNUAL CONFERENCE 3/13/25 - 3/15/25 FOR K JURASKY (GOLF) CAPC ANNUAL CONFERENCE HOSPITALITY COSPONSOR CAPC ANNUAL CONFERENCE 3/13/25 - 3/15/25 FOR J. PYE REPLACES CHECK #25255 CALIFORNIA ASSOC OF PUBLIC CEMETERIES	754.00 180.00 200.00 572.00	1,706.00
2/10/25	25262	JAN 2025 SERVICE ON AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	80.00	80.00
2/10/25	25263	INV 152450 - (350) GALLONS OF GASOLINE; (300) GALLONS OF DIESEL BECK OIL INC	2,961.24	2,961.24
2/13/25	25264	INV 15A0032777377 - BOTTLE WATER & OTHER SUPPLIES READY REFRESH	26.90	26.90
2/27/25	25265	MAR 2025 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	79.95	79.95
2/27/25	25266	MAR 2025 PSCD EMPLOYEE DENTAL INSURANCE EXPENSE STANDARD INSURANCE COMPANY RB	600.72	600.72
2/27/25	25267	MAR 2025 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	73.10	73.10
2/27/25	25268	INV 5450479 - COURIER SERVICE ON 2/06/25 GLS US INC	29.82	29.82
2/27/25	25269	INV IT0000006178 - PS FINANCIALS FOR JAN 2025	76.56	

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Feb 1, 2025 to Feb 28, 2025

Date	Check #	Line Description		
		DATA VPN	4.66	
		RIVERSIDE COUNTY INFORMATION TECHNOLOGY		81.22
2/27/25	25270	INV 868 - 2024 AUDIT RT DENNIS ACCOUNTANCY	8,500.00	8,500.00
2/27/25	25271	GROUND SUPERVISOR CELL PHONE FOR 02/20/25 - 03/19/25 T-MOBILE	125.79	125.79
2/27/25	25272	INV 9003121284 - (4) #5 VAULTS; (4) #5 LINERS INV 9003132445 - (3) #5 VAULTS; (8) #5 LINERS MATTHEWS INTERNATIONAL CORP	2,711.00 3,331.00	6,042.00
2/27/25	25273	FEB 2025 SERVICE ON AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	80.00	80.00
2/27/25	25274	INV 2531.005-03 - DMP EXTERIOR WALL DESIGN SERVICES INV 2531.003-21 - DMP SECTIONS B-39 - B-46 ENGINEERING MSA CONSULTING, INC	11,945.00 410.00	12,355.00
2/28/25	25275	INV 74879 - (12) PLASTIC METAL VASES ASCO PACIFIC, INC.	353.56	353.56
2/28/25	25276	REIMBURSE PAYROLL CHECK 6455 STOLEN IN FRAUD SCAM REIMBURSE PAYROLL CHECK 6467 RETURNED TO BANK DUE TO FR SCOTT VICKREY	766.09 113.57	879.66
2/28/25	25277	FEB 2025 PSCD EMPLOYEE RETIREMENT EXPENSE - K JURASKY FEB 2025 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	757.83 2,576.94	3,334.77
2/28/25	25278	FEB 2025 PSCD EMPLOYEE RETIREMENT EXPENSE - E ARCHILA FRANKLIN - TEMPLETON	352.80	352.80
2/28/25	25279	FEB 2025 PSCD EMPLOYEE RETIREMENT EXPENSE - G HERRERA FRANKLIN - TEMPLETON	257.60	257.60
2/28/25	25280	FEB 2025 PSCD EMPLOYEE RETIREMENT EXPENSE - S LOZANO FRANKLIN - TEMPLETON	297.58	297.58
2/28/25	25281	FEB 2025 PSCD EMPLOYEE RETIREMENT EXPENSE - S VICKREY FRANKLIN - TEMPLETON	148.96	148.96
2/10/25	APPLE	ICLOUD+ WITH 200 GB OF STORAGE KJ COMPANY DEBIT CARD	2.99	2.99
2/10/25	BURRTEC	BURRTEC - TRASH SERVICE FOR FEB 2025 BURRTEC WASTE & RECYCLING SVCS	638.58	638.58
2/10/25	CALPERS	FEB 2025 PSCD EMPLOYEE HEALTH INSURANCE EXPENSE FEB 2025 PSCD RETIREE HEALTH INSURANCE EXPENSE FEB 2025 EMPLOYEE PORTION OF HEALTH INSURANCE (SCOTT) FEB 2025 EMPLOYEE PORTION OF HEALTH INSURANCE (STEPHANIE) CALPERS	7,112.15 1,306.25 1,132.72 89.54	9,640.66
2/3/25	CALPERS	INV 100000017807710 - SSA 218 ANNUAL FEE FOR 2025 CALPERS	80.00	80.00
2/10/25	COLONIAL	COLONIAL LIFE - JAN 2025 EXTRA HEALTH INSURANCE FOR K JURA COLONIAL LIFE	203.78	203.78
2/10/25	CVWD	332245-850914 WELL REPLENISHMENT FOR JAN 2025 COACHELLA VALLEY WATER DISTRICT	2,612.85	2,612.85



**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Feb 1, 2025 to Feb 28, 2025

Date	Check #	Line Description		
2/27/25	CVWD	559833-884768 COMMERCIAL FOR FEB 2025 COACHELLA VALLEY WATER DISTRICT	49.69	49.69
2/27/25	CVWD	180819-512108 BUSINESS FOR FEB 2025 COACHELLA VALLEY WATER DISTRICT	26.08	26.08
2/27/25	CVWD	559831-884770 FIRE PROTECTION COACHELLA VALLEY WATER DISTRICT	86.99	86.99
2/13/25	DESERT AL	INV 530033 - REPLACE TWO KEY PAD PANELS & WIRING DESERT ALARM	1,161.79	1,161.79
2/10/25	DWA	DWA - WMC USAGE FOR FEB 2025 DESERT WATER	504.55	504.55
2/10/25	EARTH LIN	INV000001862745 - OFFICE WI FI FOR FEB 2025 ONE RING NETWORKS	200.00	200.00
2/7/25	EDD_TAX	SIT P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 SDI P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 EMPLOYMENT DEVELOPMENT DEPT	342.18 175.44	517.62
2/21/25	EDD_TAX	SIT P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 SDI P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 EMPLOYMENT DEVELOPMENT DEPT	339.71 192.11	531.82
2/7/25	EDD_TAXa	SUI P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 CA EDU & TRAINING P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 EMPLOYMENT DEVELOPMENT DEPT	209.41 8.73	218.14
2/21/25	EDD_TAXa	SUI P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 CA EDU & TRAINING P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 EMPLOYMENT DEVELOPMENT DEPT	140.46 5.85	146.31
2/24/25	EDISON	8000493032 - ADMIN BUILDING FOR 01/10/25 TO 02/09/25 8001545238 - DAVALL GATE FOR 01/11/25 TO 02/10/25 8002601833 - WELL #4 For 01/09/25 TO 02/06/25 8003526191 - WELL #2 FOR 01/11/25 TO 02/10/25 8004476833 - WMC FOR 01/11/25 TO 02/10/25 8004476833 - WMC DCE FOR 01/11/25 TO 02/10/25 SO CAL EDISON	736.77 29.94 3,377.71 230.68 15.74 0.47	4,391.31
2/10/25	EWING	INV 24744465 - IRRIGATION SYSTEM REPAIR SUPPLIES INV 24781832 - IRRIGATION SYSTEM REPAIR SUPPLIES EWING IRRIGATION PRODUCTS INC	105.07 144.53	249.60
2/7/25	EXPRESS_T	FIT P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 SOCIAL SECURITY P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 MEDICARE P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 BANK OF AMERICA	1,212.40 1,812.82 423.96	3,449.18
2/21/25	EXPRESS_T	FIT P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 SOCIAL SECURITY P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 MEDICARE P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 BANK OF AMERICA	1,362.84 1,984.96 464.23	3,812.03
2/7/25	FEES	P/R 01/23/2025 TO 02/05/2025 PAID 02/07/2025 CBIZ PAYROLL	96.68	96.68
2/21/25	FEES	P/R 02/06/2025 TO 02/19/2025 PAID 02/21/2025 CBIZ PAYROLL	117.89	117.89

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Feb 1, 2025 to Feb 28, 2025

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>		
2/27/25	FRONTIER	OFFICE PHONES FOR 02/07/25 TO 03/06/25 FRONTIER	614.62	614.62
2/13/25	HOME DEP	HOME DEPOT - RODENT BAIT EA COMPANY DEBIT CARD	81.83	81.83
2/24/25	STAPLES	STAPLES - PAPER TOWELS KJ COMPANY DEBIT CARD	38.63	38.63
2/3/25	USPS	USPS - POSTAGE STAMPS EA COMPANY DEBIT CARD	230.20	230.20
2/7/25	USPS	USPS - POSTAGE FOR CONTRACT IN DEFAULT EA COMPANY DEBIT CARD	9.68	9.68
2/10/25	USPS	USPS - MAILING TO THURMAN FOR POSSIBLE GRANT EA COMPANY DEBIT CARD	2.59	2.59
2/3/25	WESTERN	INV 72357522 - PEST CONTROL MAINTENANCE ON 1/15/2025 WESTERN EXTERMINATOR CO	109.00	109.00
2/10/25	WESTERN	INV 73554709 - PEST CONTROL MAINTENAINCE ON 2/3/25 WESTERN EXTERMINATOR CO	109.00	109.00
	<b>Total</b>		<u>104,428.90</u>	<u>104,428.90</u>

**PALM SPRINGS CEMETERY DISTRICT  
PAYROLL DISBURSEMENT JOURNAL - GENERAL FUND  
For FEBRUARY 2025**

Date	Reference	Employee	Amount
2/7/2025	6452	KATHLEEN JURASKY	3,056.02
2/7/2025	6453	LYNSEY GENCHI	1,369.70
2/7/2025	6454	STEPHANIE C. LOZANO	1,681.23
2/7/2025	6455	SCOTT W. VICKREY	766.09
2/7/2025	6456	EDGAR F. ARCHILA	2,042.60
2/7/2025	6457	GABRIEL C. HERRERA	1,544.23
2/21/2025	6463	KATHLEEN JURASKY	3,056.01
2/21/2025	6464	KATHLEEN JURASKY	400.00
2/21/2025	6465	LYNSEY GENCHI	1,369.70
2/21/2025	6466	STEPHANIE C. LOZANO	1,681.23
2/21/2025	6467	SCOTT W. VICKREY	113.57
2/21/2025	6468	EDGAR F. ARCHILA	2,042.60
2/21/2025	6469	GABRIEL C. HERRERA	1,544.23
2/21/2025	6470	LYNN T. MALLOTTO	77.98
2/21/2025	6471	JAN M. PYE	241.86
2/21/2025	6472	TIM RADIGAN-BROPHY	241.86
2/21/2025	6473	MICHAEL V. SMITH	241.86
<u>2/01/2025 to 2/28/2025</u>			<u>21,470.77</u>

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP  
For FEBRUARY 2025**

February Cash Disbursement Journal	104,428.90
February Payroll Disbursement Journal	21,470.77
<b>TOTAL PSCD DISBURSEMENTS</b>	<u>125,899.67</u>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<u>113,544.67</u>
February Payment Voucher # 1838	36,559.24
February Payment Voucher # 1839	76,985.43
<b>Total General Fund Payment Vouchers</b>	<u>113,544.67</u>
<b>TOTAL ACO EXPENDITURES</b>	<u>12,355.00</u>
February ACO Payment Voucher # 1840	12,355.00
MSA Consulting, Inc.	12,355.00
Check 25274 dated 2/27/25	
Section B-39 Thru B-46 Engineering ( 410.00)	
Da Vall Wall Design Services (11,945.00)	
<b>PET CEMETERY DRAWDOWNS</b>	<u>0.00</u>
Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00
<b>TOTAL FEBRUARY 2025 DISBURSEMENTS</b>	<u>125,899.67</u>

**PALM SPRINGS CEMETERY DISTRICT  
SITE SALES & INTERMENTS  
FEBRUARY 2025**

**SALES**

	Prior Months		February		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	132	0	23	0	155	0	176	0
Adult, A&B	3	0	1	0	4	0	5	0
Premium	0	0	0	0	0	0	5	0
Baby	1	0	0	0	1	0	3	0
Cremation	9	0	3	0	12	0	24	0
Niche	32	0	2	0	34	0	27	0
<b>TOTALS</b>	<b>177</b>	<b>0</b>	<b>29</b>	<b>0</b>	<b>206</b>	<b>0</b>	<b>240</b>	<b>0</b>

**LOT REPURCHASES**

	Prior Months		February		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	3	0	0	0	3	0	11	1
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>11</b>	<b>1</b>

**TOTAL INTERMENTS**

	Prior Months		February		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	107	0	20	0	127	0	143	2
Baby	1	0	0	0	1	0	4	0
Cremation	34	3	2	0	36	3	40	2
Niche	25	0	1	0	26	0	17	0
<b>TOTALS</b>	<b>167</b>	<b>3</b>	<b>23</b>	<b>0</b>	<b>190</b>	<b>3</b>	<b>204</b>	<b>4</b>

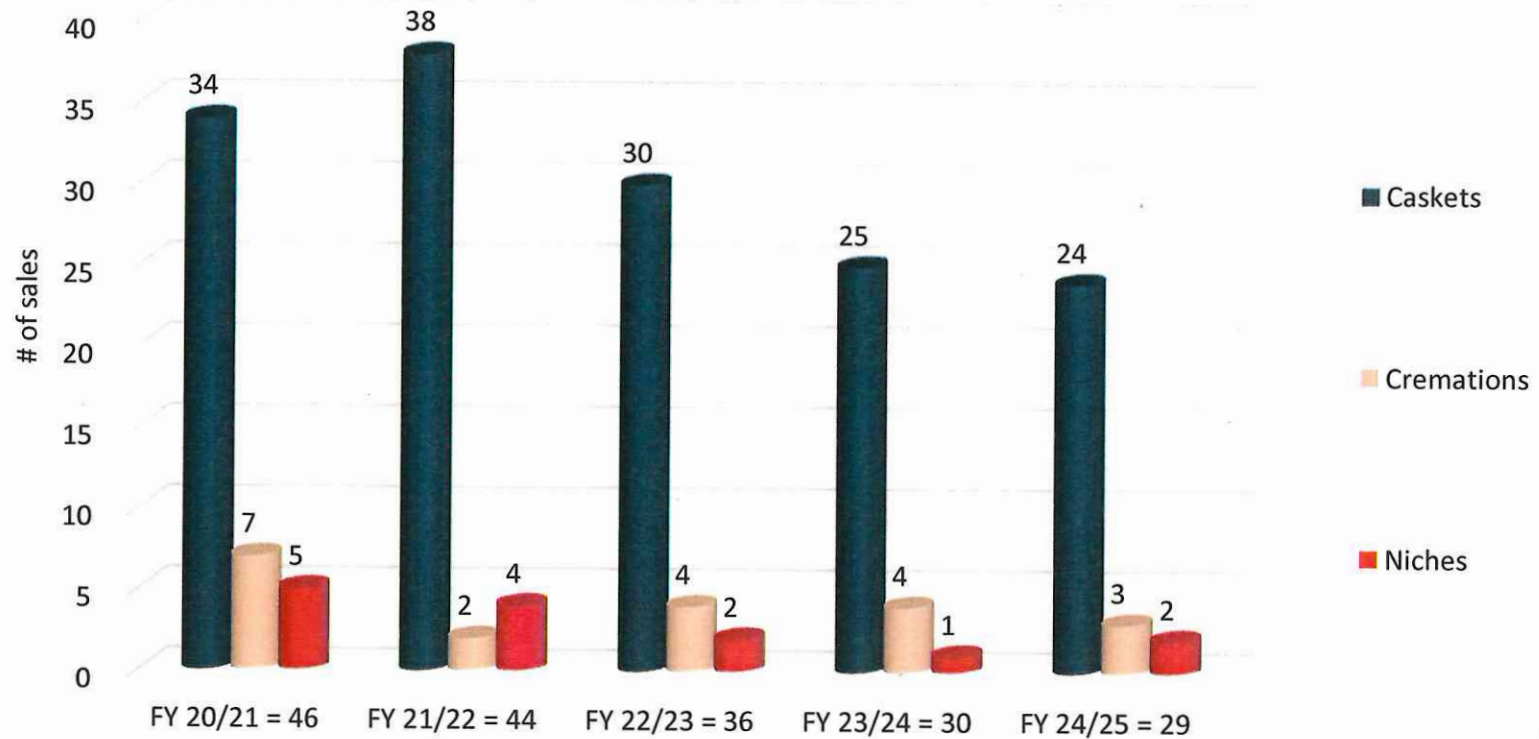
**SATURDAY INTERMENTS**

	Prior Months		February		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Baby	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

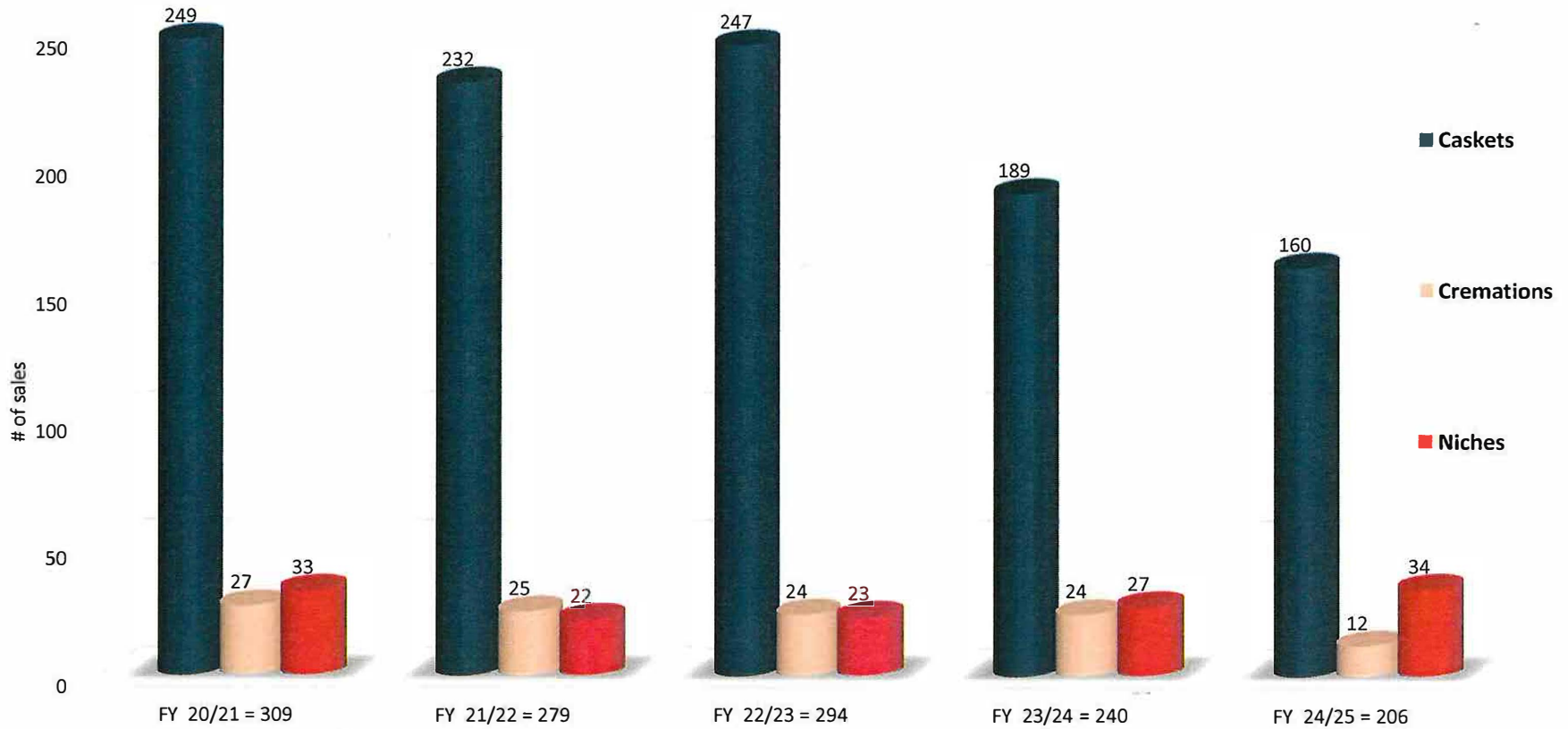
**SUNDAY INTERMENTS**

	Prior Months		February		FY 2024/2025 YTD Totals		FY 2023/2024 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Baby	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

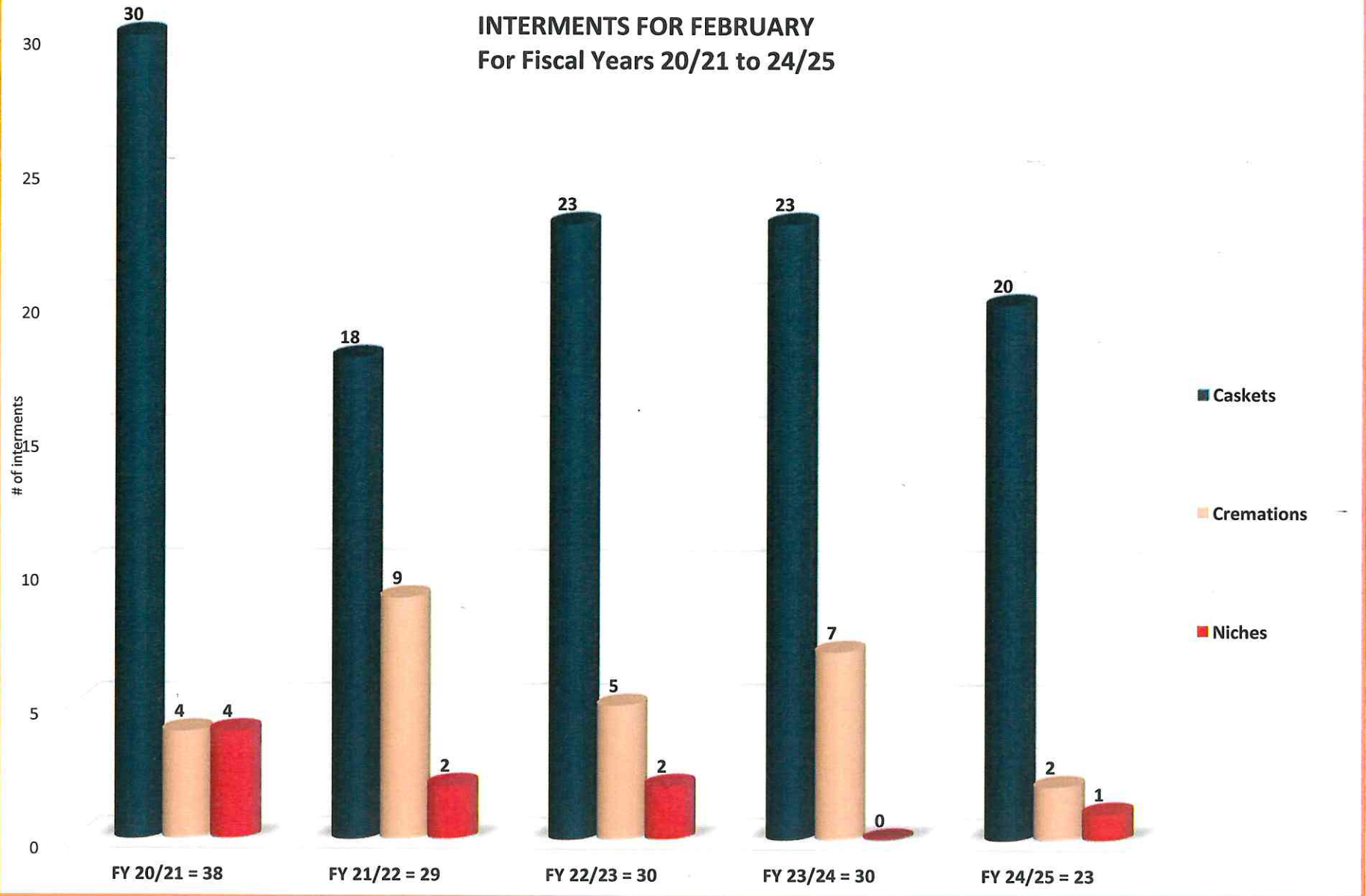
### PSCD Site Sales For FEBRUARY for Fiscal Years 20/21 - 24/25



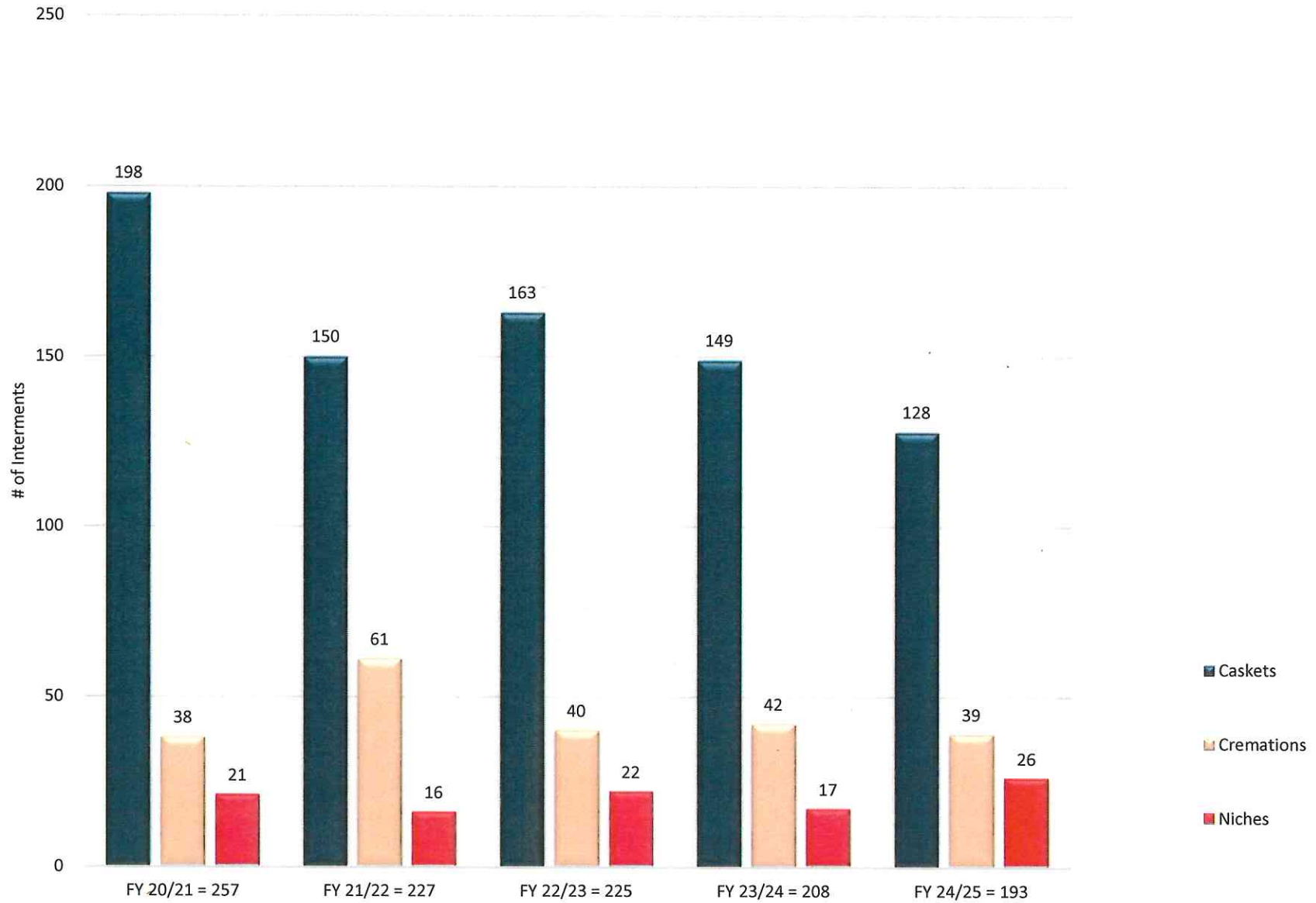
### PSCD Site Sales by Fiscal Years 20/21 - 24/25 thru FEBRUARY



### INTERMENTS FOR FEBRUARY For Fiscal Years 20/21 to 24/25



## PSCD INTERMENTS BY FISCAL YEARS 20/21 - 24/25 thru FEBRUARY





**PALM SPRINGS CEMETERY DIST**  
**INCOME STATEMENT - GENERAL FUND**  
**FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2025**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
OPEN AND CLOSE	19,300.00	42,300.00	(23,000)	188,805.00	240,730.00	(51,925)
MISC SPECIAL SET-UP	250.00	0.00	250	750.00	0.00	750
RETURNED CHECK BANK CHARGE	0.00	150.00	(150)	30.00	210.00	(180)
INTEREST RECEIVED	0.77	0.74	0	6.01	4.48	2
LAND LEASE	7,235.39	6,937.09	298	57,883.12	55,496.72	2,386
MISC INCOME	0.00	0.00	0	25.00	25.00	0
CREDIT CARD CONVEN FEE	685.25	693.81	(9)	5,053.72	5,518.26	(465)
WITNESS GRAVE CLOSING	1,000.00	1,000.00	0	6,000.00	8,800.00	(2,800)
TAX COLLECTIONS	2,305.13	564.42	1,741	314,119.46	284,594.36	29,525
VAULTS	640.00	2,900.00	(2,260)	8,840.00	13,340.00	(4,500)
CREMATION VAULTS	90.00	900.00	(810)	2,615.00	3,420.00	(805)
LINERS	2,760.00	2,730.00	30	19,895.00	20,680.00	(785)
GRAVE VASES	966.00	816.75	149	7,895.50	8,531.09	(636)
ENR SURCHARGE	3,900.00	4,500.00	(600)	27,860.00	30,990.00	(3,130)
LOT TRANSFERS	800.00	700.00	100	1,600.00	1,700.00	(100)
COUNTY INTEREST INCOME	0.00	559.13	(559)	14,187.71	26,194.17	(12,006)
DONATIONS & GRANTS	12.18	0.00	12	17.36	1,004.51	(987)
HANDLING FEE	6,235.00	12,210.00	(5,975)	55,215.00	71,455.00	(16,240)
PRENEED CONTRACT SERVICE CHG	600.00	500.00	100	5,200.00	4,000.00	1,200
VASE/HDSTN SET & CLEAN	4,475.00	3,850.00	625	32,620.00	36,730.00	(4,110)
<b>TOTAL REVENUE</b>	<b>51,254.72</b>	<b>81,311.94</b>	<b>(30,057)</b>	<b>748,617.88</b>	<b>813,423.59</b>	<b>(64,806)</b>
<b>EXPENSES</b>						
REGULAR SALARIES	29,724.12	27,892.01	1,832	265,888.52	266,184.41	(296)
BOT MEETING COMPENSATION	1,061.40	1,077.54	(16)	6,931.38	5,746.88	1,185
BOT CONFERENCES	572.00	0.00	572	4,447.00	1,254.00	3,193
BOT TRAVEL & EXPENSES	0.00	0.00	0	762.36	1,405.11	(643)
RETIREMENT/PENSION	1,814.77	1,673.99	141	16,365.58	16,386.59	(21)
FICA	1,898.89	1,786.30	113	16,831.47	16,776.37	55
MEDICARE	444.09	417.77	26	3,936.39	3,923.53	13
EMPLOYEE GROUP INSURANCE	8,012.12	8,619.25	(607)	54,721.58	50,379.51	4,342
RETIREE GROUP INSURANCE	1,306.25	449.58	857	11,641.87	3,427.52	8,214
UNEMPLOYMENT INSURANCE	349.87	387.00	(37)	1,325.04	1,307.45	18
WORKERS COMP INSURANCE	3,085.86	1,413.92	1,672	23,126.98	12,590.47	10,537
ELECTRICITY	4,391.31	3,197.64	1,194	52,218.43	51,274.32	944
TELEPHONE	740.41	646.91	94	7,256.45	6,224.99	1,031
WATER	3,193.17	1,780.61	1,413	30,536.18	27,216.12	3,320
CAPC CONFERENCE DONATIONS	200.00	0.00	200	200.00	0.00	200
COMMUNITY OUTREACH	0.00	0.00	0	395.25	2,000.15	(1,605)
VISA-MASTER CHG FEES	525.16	909.40	(384)	4,934.87	5,568.52	(634)
COUNTY SERVICE CHARGE	106.30	0.00	106	788.86	411.60	377
GENERAL INSURANCE	3,135.42	2,849.45	286	25,083.36	22,795.60	2,288
LEGAL	0.00	4,689.00	(4,689)	11,253.50	5,626.00	5,628
LOT REPURCHASE	0.00	0.00	0	3,200.00	2,790.00	410
OFFICE EXPENSE	1,601.47	3,000.10	(1,399)	16,121.17	14,742.92	1,378
TRAVEL & CONVENTION	662.00	0.00	662	2,185.36	3,166.65	(981)
UNIFORMS & SAFETY EQUIPMENT	0.00	0.00	0	100.00	158.73	(59)
MTG EXP & SUPPLIES	1,700.00	475.32	1,225	9,809.93	1,104.73	8,705
CONTRIBUTIONS	0.00	0.00	0	0.00	200.00	(200)
AUDIT	8,500.00	0.00	8,500	8,500.00	0.00	8,500
ADVERTISING/PUBLICITY	100.00	2,358.09	(2,258)	2,340.51	2,762.64	(422)
MEMBERSHIP & DUES	0.00	0.00	0	7,941.00	7,326.00	615
CA EDUCATION & TRAINING (EDD)	14.58	12.49	2	52.05	40.66	11
AUTO TRUCK EXPENSE	0.00	0.00	0	210.00	589.93	(380)
LARGE EQUIPMENT REPAIRS	6,214.38	921.72	5,293	9,049.94	1,467.22	7,583
EQUIPMENT REPAIRS	0.00	0.00	0	198.27	0.00	198
IRRIGATION SYSTEM REPAIRS	249.60	0.00	250	1,575.22	3,116.40	(1,541)
FERTILIZER AND SEED	1,350.00	1,350.00	0	20,702.35	21,733.99	(1,032)
GASOLINE, OIL, TIRES	2,961.24	0.00	2,961	6,240.89	3,712.34	2,529
PLANT & BUILDING	2,425.36	3,040.73	(615)	23,813.31	24,756.65	(943)
TOOLS & SUPPLIES	81.83	334.00	(252)	1,309.48	2,918.25	(1,609)
GRAVE LINERS & VAULTS	6,042.00	8,094.00	(2,052)	43,176.03	43,356.66	(181)
GRAVE VASES	1,353.62	1,347.78	6	4,621.96	7,888.51	(3,267)
CONTRACT TREE/GARDEN MAINTNCE	24,550.00	24,700.00	(150)	172,514.22	172,900.00	(386)
SECURITY CAMERA EXPENSE	0.00	179.70	(180)	359.40	539.10	(180)
DMP GROUNDS SECURITY	907.50	825.00	83	6,765.00	6,600.00	165
COVID-19 EXPENSES	0.00	54.36	(54)	0.00	239.16	(239)
<b>TOTAL EXPENSES</b>	<b>(119,274.72)</b>	<b>(104,483.66)</b>	<b>(14,791)</b>	<b>(879,431.16)</b>	<b>(822,609.68)</b>	<b>(56,821)</b>
<b>NET CHANGE FROM OPERATIONS</b>	<b>(68,020.00)</b>	<b>(23,171.72)</b>	<b>(44,848)</b>	<b>(130,813.28)</b>	<b>(9,186.09)</b>	<b>(121,627)</b>
<b>OTHER REVENUE &amp; EXPENSE</b>						
<b>TOTAL OTHER REVENUE &amp; EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
<b>NET CHANGE</b>	<b>(68,020.00)</b>	<b>(23,171.72)</b>	<b>(44,848)</b>	<b>(130,813.28)</b>	<b>(9,186.09)</b>	<b>(121,627)</b>

**PALM SPRINGS CEMETERY DIST**  
**ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND**  
**FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2025**

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
OPEN AND CLOSE	19,300.00	27,158.00	(7,858)	188,805.00	325,900.00	(137,095)
MISC SPECIAL SET-UP	250.00	83.00	167	750.00	1,000.00	(250)
RETURNED CHECK BANK CHARGE	0.00	13.00	(13)	30.00	150.00	(120)
INTEREST RECEIVED	0.77	1.00	0	6.01	15.00	(9)
LAND LEASE	7,235.39	6,937.00	298	57,883.12	83,245.00	(25,362)
MISC INCOME	0.00	0.00	0	25.00	0.00	25
CREDIT CARD CONVEN FEE	685.25	717.00	(32)	5,053.72	8,600.00	(3,546)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633)	0.00	19,600.00	(19,600)
SUN INTERMENT SURCHARGE	0.00	733.00	(733)	0.00	8,800.00	(8,800)
WITNESS GRAVE CLOSING	1,000.00	1,125.00	(125)	6,000.00	13,500.00	(7,500)
TAX COLLECTIONS	2,305.13	0.00	2,305	314,119.46	556,500.00	(242,381)
VAULTS	640.00	1,613.00	(973)	8,840.00	19,355.00	(10,515)
CREMATION VAULTS	90.00	425.00	(335)	2,615.00	5,100.00	(2,485)
LINERS	2,760.00	2,479.00	281	19,895.00	29,745.00	(9,850)
GRAVE VASES	966.00	1,030.00	(64)	7,895.50	12,355.00	(4,460)
MEMORIAL WALL INCOME	0.00	25.00	(25)	0.00	300.00	(300)
ENR SURCHARGE	3,900.00	3,981.00	(81)	27,860.00	47,770.00	(19,910)
LOT TRANSFERS	800.00	125.00	675	1,600.00	1,500.00	100
COUNTY INTEREST INCOME	0.00	1,000.00	(1,000)	14,187.71	9,500.00	4,688
DONATIONS & GRANTS	12.18	0.00	12	17.36	0.00	17
HANDLING FEE	6,235.00	8,307.00	(2,072)	55,215.00	99,685.00	(44,470)
PRENEED CONTRACT SERVICE CHG	600.00	667.00	(67)	5,200.00	8,000.00	(2,800)
VASE/HDSTN SET & CLEAN	4,475.00	4,323.00	152	32,620.00	51,870.00	(19,250)
<b>TOTAL REVENUE</b>	<b>51,254.72</b>	<b>62,375.00</b>	<b>(11,120)</b>	<b>748,617.88</b>	<b>1,302,490.00</b>	<b>(553,872)</b>
<b>REGULAR SALARIES</b>	<b>29,724.12</b>	<b>32,471.00</b>	<b>(2,747)</b>	<b>265,888.52</b>	<b>389,652.00</b>	<b>(123,763)</b>
BOT MEETING COMPENSATION	1,061.40	1,659.00	(598)	6,931.38	19,903.00	(12,972)
BOT CONFERENCES	572.00	1,000.00	(428)	4,447.00	3,000.00	1,447
BOT TRAVEL & EXPENSES	0.00	1,000.00	(1,000)	762.36	3,000.00	(2,238)
RETIREMENT/PENSION	1,814.77	2,221.00	(406)	16,365.58	26,646.00	(10,280)
FICA	1,898.89	2,044.00	(145)	16,831.47	24,522.00	(7,691)
MEDICARE	444.09	510.00	(66)	3,936.39	6,120.00	(2,184)
EMPLOYEE GROUP INSURANCE	8,012.12	7,235.00	777	54,721.58	86,825.00	(32,103)
RETIREE GROUP INSURANCE	1,306.25	930.00	376	11,641.87	11,160.00	482
UNEMPLOYMENT INSURANCE	349.87	393.00	(43)	1,325.04	1,918.00	(593)
WORKERS COMP INSURANCE	3,085.86	2,306.00	780	23,126.98	27,670.00	(4,543)
ELECTRICITY	4,391.31	5,294.00	(903)	52,218.43	63,526.00	(11,308)
TELEPHONE	740.41	823.00	(83)	7,256.45	9,878.00	(2,622)
WATER	3,193.17	3,022.00	171	30,536.18	36,262.00	(5,726)
CAPC CONFERENCE DONATIONS	200.00	0.00	200	200.00	0.00	200
COMMUNITY OUTREACH	0.00	167.00	(167)	395.25	2,000.00	(1,605)
VISA-MASTER CHG FEES	525.16	625.00	(100)	4,934.87	7,500.00	(2,565)
RETURNED CHECK	0.00	13.00	(13)	0.00	150.00	(150)
COUNTY SERVICE CHARGE	106.30	92.00	14	788.86	1,100.00	(311)
EDUCATION	0.00	33.00	(33)	0.00	400.00	(400)
GENERAL INSURANCE	3,135.42	3,135.00	0	25,083.36	37,625.00	(12,542)
LEGAL	0.00	750.00	(750)	11,253.50	9,000.00	2,254
LOT REPURCHASE	0.00	667.00	(667)	3,200.00	8,000.00	(4,800)
OFFICE EXPENSE	1,601.47	1,667.00	(66)	16,121.17	20,000.00	(3,879)
TRAVEL & CONVENTION	662.00	500.00	162	2,185.36	6,000.00	(3,815)
UNIFORMS & SAFETY EQUIPMENT	0.00	83.00	(83)	100.00	1,000.00	(900)
MTG EXP & SUPPLIES	1,700.00	167.00	1,533	9,809.93	2,000.00	7,810
CONTRIBUTIONS	0.00	200.00	(200)	0.00	200.00	(200)
AUDIT	8,500.00	8,500.00	0	8,500.00	8,500.00	0
ADVERTISING/PUBLICITY	100.00	250.00	(150)	2,340.51	3,000.00	(659)
MEMBERSHIP & DUES	0.00	625.00	(625)	7,941.00	7,500.00	441
CA EDUCATION & TRAINING (EDD)	14.58	0.00	15	52.05	0.00	52
AUTO TRUCK EXPENSE	0.00	417.00	(417)	210.00	5,000.00	(4,790)
LARGE EQUIPMENT REPAIRS	6,214.38	542.00	5,672	9,049.94	6,500.00	2,550
EQUIPMENT REPAIRS	0.00	250.00	(250)	198.27	3,000.00	(2,802)
IRRIGATION SYSTEM REPAIRS	249.60	583.00	(333)	1,575.22	7,000.00	(5,425)
FERTILIZER AND SEED	1,350.00	1,773.00	(423)	20,702.35	34,500.00	(13,798)
GASOLINE, OIL, TIRES	2,961.24	500.00	2,461	6,240.89	6,000.00	241
PLANT & BUILDING	2,425.36	3,000.00	(575)	23,813.31	36,000.00	(12,187)
ROAD MAINTENANCE	0.00	7,905.00	(7,905)	0.00	94,855.00	(94,855)
TOOLS & SUPPLIES	81.83	400.00	(318)	1,309.48	4,800.00	(3,491)
GRAVE LINERS & VAULTS	6,042.00	5,408.00	634	43,176.03	64,890.00	(21,714)
GRAVE VASES	1,353.62	814.00	540	4,621.96	9,768.00	(5,146)
CONTRACT TREE/GARDEN MAINTNCE	24,550.00	24,700.00	(150)	172,514.22	296,400.00	(123,886)
CONTRACT BURIALS	0.00	333.00	(333)	0.00	4,000.00	(4,000)
SECURITY CAMERA EXPENSE	0.00	83.00	(83)	359.40	1,000.00	(641)
DMP GROUNDS SECURITY	907.50	825.00	83	6,765.00	9,900.00	(3,135)
<b>TOTAL EXPENSES</b>	<b>119,274.72</b>	<b>125,915.00</b>	<b>(6,640)</b>	<b>879,431.16</b>	<b>1,407,670.00</b>	<b>(528,239)</b>
<b>NET CHANGE FROM OPERATIONS</b>	<b>(68,020.00)</b>	<b>(63,540.00)</b>	<b>(4,480)</b>	<b>(130,813.28)</b>	<b>(105,180.00)</b>	<b>(25,633)</b>
<b>OTHER REVENUE &amp; EXPENSE</b>						
RESERVES TRANSFERRED IN	0.00	10,431.00	(10,431)	0.00	125,180.00	(125,180)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667	0.00	(20,000.00)	20,000
<b>NET CHANGE</b>	<b>(68,020.00)</b>	<b>(54,776.00)</b>	<b>(13,244)</b>	<b>(130,813.28)</b>	<b>0.00</b>	<b>(130,813)</b>

**ACCUMULATIVE CAPITAL OUTLAY  
INCOME STATEMENT  
FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2025**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
BURIAL RIGHT SALES	25,800.00	33,400.00	(7,600)	208,100.00	217,610.00	(9,510)
COUNTY INTEREST INCOME	0.00	1,533.30	(1,533)	37,381.51	33,566.62	3,815
CURRENT INTEREST & DIVIDENDS	7,871.51	4,031.46	3,840	39,017.04	24,992.67	14,024
GAIN/LOSS INVESTMENT FMV	12,467.20	2,599.83	9,867	10,021.87	20,153.65	(10,132)
<b>TOTAL REVENUE</b>	<b>46,138.71</b>	<b>41,564.59</b>	<b>4,574</b>	<b>294,520.42</b>	<b>296,322.94</b>	<b>(1,803)</b>
<b>EXPENSES</b>						
INVESTMENT ADVISOR FEES	0.00	1,345.04	(1,345)	4,176.46	4,012.65	164
COUNTY SERVICE CHARGE	15.77	0.00	16	55.28	37.47	18
<b>TOTAL EXPENSES</b>	<b>15.77</b>	<b>1,345.04</b>	<b>(1,329)</b>	<b>4,231.74</b>	<b>4,050.12</b>	<b>182</b>
<b>NET CHANGE FROM OPERATION</b>	<b>46,122.94</b>	<b>40,219.55</b>	<b>5,903</b>	<b>290,288.68</b>	<b>292,272.82</b>	<b>(1,984)</b>
<b>OTHER REVENUE &amp; EXPENSE</b>						
REVENUE TRANSFERRED IN	0.00	9,400.00	(9,400)	13,017.00	45,435.00	(32,418)
<b>TOTAL OTHER</b>	<b>0.00</b>	<b>9,400.00</b>	<b>(9,400)</b>	<b>13,017.00</b>	<b>45,435.00</b>	<b>(32,418)</b>
<b>NET CHANGE</b>	<b>46,122.94</b>	<b>49,619.55</b>	<b>(3,497)</b>	<b>303,305.68</b>	<b>337,707.82</b>	<b>(34,402)</b>

**ENDOWMENT CARE FUND  
INCOME STATEMENT  
FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2025**

REVENUE	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
WMC ENDOWMENT CARE	0.00	60.00	(60)	120.00	60.00	60
ENDOWMENT CARE DEPOSITS	17,730.00	18,965.00	(1,235)	155,771.00	128,000.00	27,771
COUNTY INTEREST INCOME	0.00	335.96	(336)	10,307.34	8,747.89	1,559
CURRENT INTEREST & DIVIDENDS	32,148.58	39,459.28	(7,311)	166,789.20	118,860.34	47,929
GAIN/LOSS INVESTMENT FMV	39,864.29	14,846.69	25,018	86,098.23	140,591.64	(54,493)
<b>TOTAL REVENUE</b>	<b>89,742.87</b>	<b>73,666.93</b>	<b>16,076</b>	<b>419,085.77</b>	<b>396,259.87</b>	<b>22,826</b>
<b>EXPENSES</b>						
INVESTMENT ADVISOR FEES	0.00	6,936.43	(6,936)	21,505.59	20,673.56	832
<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>6,936.43</b>	<b>(6,936)</b>	<b>21,505.59</b>	<b>20,673.56</b>	<b>832</b>
<b>NET CHANGE</b>	<b>89,742.87</b>	<b>66,730.50</b>	<b>23,012</b>	<b>397,580.18</b>	<b>375,586.31</b>	<b>21,994</b>

**PRENEED FUND  
INCOME STATEMENT  
FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2025**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
CURRENT SALES	8,409.00	12,396.67	(3,988)	68,809.57	108,478.82	(39,669)
CURRENT DEFERRED REVENUE	5,845.76	5,639.48	206	56,940.79	64,522.04	(7,581)
COUNTY INTEREST INCOME	0.00	519.89	(520)	13,133.33	8,336.63	4,797
CURRENT INTEREST & DIVIDENDS	2,025.74	15,148.87	(13,123)	64,263.71	55,231.60	9,032
GAIN/LOSS INVESTMENTS FMV	15,650.09	(897.93)	16,548	33,859.55	46,735.43	(12,876)
<b>TOTAL REVENUE</b>	<b>31,930.59</b>	<b>32,806.98</b>	<b>(876)</b>	<b>237,006.95</b>	<b>283,304.52</b>	<b>(46,298)</b>
<b>EXPENSES</b>						
INVESTMENT FEES	0.00	2,780.10	(2,780)	8,633.64	8,284.16	349
COUNTY SERVICE CHARGES	0.34	0.00	0	1.70	1.02	1
LOSS ON TRANSFER (INTER COSTS)	0.00	1,908.52	(1,909)	3,360.79	5,419.25	(2,058)
SALES TRANSFR OUT (PRIOR YR)	0.00	9,400.00	(9,400)	13,017.00	47,185.00	(34,168)
<b>TOTAL EXPENSES</b>	<b>0.34</b>	<b>14,088.62</b>	<b>(14,088)</b>	<b>25,013.13</b>	<b>60,889.43</b>	<b>(35,876)</b>
<b>NET CHANGE</b>	<b>31,930.25</b>	<b>18,718.36</b>	<b>13,212</b>	<b>211,993.82</b>	<b>222,415.09</b>	<b>(10,421)</b>

## **STAFF REPORT**

**TO:** Board of Trustees  
**FROM:** Steven B. Quintanilla, General Counsel  
**DATE:** March 11, 2025  
**RE:** Fiscal Year 2024-25 District Manager Employment Agreement  
Annual Compensation Adjustment

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### **SPECIFIC REQUEST OR RECOMMENDATION:**

That the Board of Trustees formally approves a 5% retroactive increase in the District Manager's annual compensation, with all other benefits remaining the same, as offered by the Board and accepted by the District Manager.

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### **BACKGROUND**

At the Board of Trustees ("Board") February regular Board meeting, the Board met in closed session under Labor Negotiations pertaining to an Unpresented Employee, the District Manager. After deliberation, the Board directed General Counsel, as the Board's designated Labor Negotiator to offer to the District Manager a 5% retroactive increase in the District Manager's annual compensation for Fiscal Year 2024-25. Although the District Manager accepted the offer, the Brown Act prohibits the Board from taking final action on the District Manager's adjusted compensation in closed session and instead requires the Board to formally consider and vote on the matter in open session to officially approve the increase in compensation.

It is important to note that prior to taking final action on the proposed increase in compensation, State law requires that it be publicly announced for the record what was offered by the Board. As such, prior to making a motion to approve the 5% increase, General Council will verbally announce at the meeting that the Board offered a 5% retroactive increase in annual compensation to the District Manager, commencing July 1, 2025, with all other benefits remaining the same, which the District Manager accepted.

#### **Attachments:**

1. Employment Agreement Amendment

**AMENDMENT TO AMENDED AND RESTATED  
EMPLOYMENT AGREEMENT  
by and between  
PALM SPRINGS CEMETERY DISTRICT  
and  
KATHLEEN JURASKY**

This Amendment to the “Amended and Restated Employment Agreement by and between Palm Springs Cemetery District and Kathleen Jurasky,” dated October 8, 2014, 2025, is made and entered into as of the 1<sup>st</sup> day of July 2024, by and between the Palm Springs Cemetery District (“District”) and Kathleen Jurasky (“District Manager”), collectively referred to as the “Parties.”

**RECITALS**

**WHEREAS**, the Parties desire to amend the “Amended and Restated Employment Agreement by and between Palm Springs Cemetery District and Kathleen Jurasky,” dated October 8, 2014, as subsequently amended, to provide a retroactive increase in the District Manager’s annual compensation of 5% for Fiscal Year 2024-25, commencing July 1, 2024, which does not include any increases to any benefits provided to the District Manager.

**NOW THEREFORE**, in consideration of the foregoing recitals and other good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the Parties hereby agree as follows:

**AGREEMENT**

**Section 1. RECITALS**

The Recitals set forth above are hereby incorporated into this Amendment by this reference, as though fully set forth herein.

**Section 2. SALARY ADJUSTMENT**

A. Commencing July 1, 2024, for Fiscal Year 2024-25, the District Manager’s base gross annual salary shall be increased by 5 percent, which excludes any increase in any other benefits.

**B. Section 3. CONFLICTS**

In the event there exists any conflicts between the terms and conditions of this Amendment and the “Amended and Restated Employment Agreement by and between Palm Springs Cemetery District and Kathleen Jurasky,” dated October 8, 2014, 2025, and any subsequent amendments thereto, the terms of this Amendment shall be superseding.

**Section 4. REMAINING PROVISIONS**

All other remaining terms and conditions of the "Amended and Restated Employment Agreement by and between Palm Springs Cemetery District and Kathleen Jurasky," dated October 8, 2014, and any subsequent amendments thereto, which do not conflict with this Amendment shall remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment to be executed as of the date first written above.

**PALM SPRINGS  
CEMETERY DISTRICT**

**KATHLEEN JURASKY**

\_\_\_\_\_  
Jan Pye, Chairperson

\_\_\_\_\_  
Kathleen Jurasky

**ATTEST:**

\_\_\_\_\_  
LaFaye Platter, Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steven B. Quintanilla, General Counsel





**California Special  
Districts Association**  
*Districts Stronger Together*

**May 20-21, 2025**  
SHERATON GRAND SACRAMENTO HOTEL

# 2025 SPECIAL DISTRICTS LEGISLATIVE DAYS

With about 30 percent of the State Legislature turning over in the 2024 General Election, this year's Special Districts Legislative Days is a must-attend event where special districts will come together to educate our newly-elected lawmakers on special districts and the communities and constituents we mutually serve.

The new legislative session promises to be another impactful year with a tenuous State Budget and ever-growing concern over challenging issues like housing, infrastructure, labor, governance, revenues, natural resources, and more that matter to all special districts whether they provide water, sewer, fire protection, parks, cemeteries, healthcare, mosquito abatement, ports, harbors, airports, libraries, or other essential services.



@CSDAdistricts  
facebook.com/CSDAdistricts  
#DistrictsAdvocate

## Tuesday, May 20, 2025 8:00 A.M. – 6:30 P.M.

8:00–8:30 A.M.

Registration and Breakfast Buffet Line Opens

8:30–9:30 A.M.

Breakfast with Legislator of the Year

9:30–11:00 A.M.

State Legislative Update

11:00–11:30 A.M.

Advocacy Briefing

11:30 A.M.–12:30 P.M.

Lunch and Group Preparations

12:30–1:00 P.M.

Shuttles Depart to Capitol Annex Swing Space

1:00–5:00 P.M.

Legislative Office Visits

- CSDA-arranged group visits in Legislative Offices

5:00–6:30 P.M.

Private Legislative Reception

## Wednesday, May 21, 2025 8:00 A.M. – 11:30 A.M.

8:00–8:30 A.M.

Breakfast Buffet Line Opens

8:30–9:30 A.M.

National Special Districts Association Grant Services and Resources for CSDA Members

9:30–10:30 A.M.

Panel: Why and How to Win with Grassroots

10:30–11:30 A.M.

Beyond Legislative Days: Developing a Grassroots Strategy – Identifying, Recruiting, and Activating Stakeholders

11:30 A.M.

Closing

**Legislative  
Office Visits**

CSDA will pre-arrange legislative office visits for attendees to meet with Legislators and Capitol staff in the new Capitol Annex Swing Space. Attendees will be grouped with special districts by region to advocate for special districts and the communities collectively served in the area. Make sure you indicate your participation on the registration form.



# SPECIAL DISTRICTS LEGISLATIVE DAYS

May 20-21, 2025  
SHERATON GRAND SACRAMENTO HOTEL



### EARLY BIRD PRICING – REGISTER ON OR BEFORE APRIL 23, 2025

- CSDA Member - \$395 Early Registration / \$495 Regular Registration
- Non-Member - \$790 Early Registration / \$990 Regular Registration

### Three Ways to Register

- *Online:* Visit [legislatedays.csdanet.net](http://legislatedays.csdanet.net)
- *Fax number:* 916.520.2465. All faxed forms must include credit card payment.
- *Mail:* CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

### Not sure if you are a member?

Contact Member Services at [membership@csda.net](mailto:membership@csda.net) or call toll-free at 877-924-2732. It's not too late to become a CSDA member!

Full registration includes the evening reception and meals as indicated in the agenda.

Payment must accompany registration in order to process.

<input type="checkbox"/> CSDA Member: \$395/EARLY BIRD	<input type="checkbox"/> Non-Member: \$790/EARLY BIRD	Total \$: <input type="text"/>
<input type="checkbox"/> CSDA Member: \$495/AFTER APRIL 23	<input type="checkbox"/> Non-Member: \$990/AFTER APRIL 23	

Name/Title:		
District:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	
Email:		
Emergency Contact Name/Phone Number:		

### LEGISLATIVE OFFICE VISITS

CSDA will make every attempt to schedule meetings, for you and other attendees from your region, with your region's legislative representatives or staff. You will advocate as a group on the top issues facing special districts.

- Yes-I want CSDA to pre-arrange Legislative Office Visits for me together with a group of attendees from my region to advocate for special districts during day one of the conference.
- No-I will not be participating in the pre-arranged Legislative Office Visits in the Capitol Annex Swing Space during day one of the conference..

### PAYMENT

Payment type:  Check  Visa  MasterCard  Discover  American Express

Acct. name:	Acct. Number:
Expiration date:	CVC: Zip: Authorized Signature:

### SPECIAL NEEDS

Vegetarian  Other:

Cancellations must be made in writing and received via fax, mail, or email no later than April 23, 2025, at 5:00 p.m. All cancellations made within the specified time will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after April 23, 2025. Substitutions are acceptable and must be done in writing no later than May 14, 2025 at 5:00 p.m. Please submit any cancellation notice or substitution requests to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.

Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at [www.csdanet.net/about-csda/who-we-are](http://www.csdanet.net/about-csda/who-we-are).



PALM SPRINGS CEMETERY  
DISTRICT

## STAFF REPORT

TO: Board of Trustees  
FROM: Kathleen Jurasky, District Manager  
DATE: March 11, 2025  
RE: Bereavement Policy Amendment

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### **SPECIFIC REQUEST OR RECOMMENDATION:**

That the Board of Trustees adopt the attached Resolution amending the District's Bereavement Policy.

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### **BACKGROUND**

The current Bereavement Policy provides up to three (3) days of Bereavement Leave. However, due to travel time, it is recommended that it be increased to five (5) days.

Proposed Change:

In the event of a death in the immediate family of an employee or the employee's spouse, domestic partner or significant other, the employee will be provided up to ~~three (3)~~ **five (5)** working days off with pay per year to attend to any matters related to the death. For purposes of this policy, immediate family includes a spouse, domestic partner, significant other, parent, grandparent, grandchild, child, sibling, blood relative living with the employee, stepparents, step grandparents and stepsiblings. A one-day leave with pay per year will be provided in the event of the death of an aunt, uncle, niece, nephew, or cousin. Unused bereavement leave may not be rolled over to the subsequent year of employment.

The employee will be paid at his or her regular rate of pay at the time the bereavement leave is taken, upon providing satisfactory evidence to the District Manager to support the bereavement leave claim. If an employee requires more than ~~three (3)~~ **five (5)** days of bereavement leave, the employee may use unused personal time off and vacation leave, subject to the prior approval of the District Manager.

Attachments:

1. Resolution Amending Bereavement Policy

**RESOLUTION 4-2025**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT AMENDING BEREAVEMENT POLICY**

**WHEREAS**, the Palm Springs Cemetery District (the "District") is an independent special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

**WHEREAS**, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of the District, govern the District, and establish policies for the operation of the District; and

**WHEREAS**, Health and Safety Code Section 9020 further provides that the faithful implementation of the District's policies shall be the responsibility of the employees of the District; and

**WHEREAS**, the District's Employee Handbook is intended to aid new and current employees in understanding the District's employee policies, procedures, and benefits; and

**WHEREAS**, the District's Employee Handbook also serves to educate supervisors and managers about the District's employee policies, procedures, and benefits and are a ready resource to use in addressing employees' questions and/or concerns about the application of certain policies, procedures, and benefits; and

**WHEREAS**, the District's Employee Handbook sets forth the uniform application of policies and procedures which promotes consistency of treatment of the District's employees; and

**WHEREAS**, the District's Employee Handbook should be periodically reviewed and revised as circumstances warrant, such as when state or federal employment law has changed, the District's operations have changed or some provisions have not worked out well from a practicable perspective; and

**WHEREAS**, the District Manager and General Legal Counsel reviewed the Employee Handbook and recommend certain changes to certain District employee policies for certain legal and practicable reasons.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1. Recitals.**

That the Recitals set forth above are true and correct.

**Section 2.            Amendment to Bereavement Policy**

That the following Bereavement Sick Leave policy is hereby amended as follows:

**Section 9.40 Bereavement Leave**

In the event of a death in the immediate family of an employee or the employee's spouse, domestic partner or significant other, the employee will be provided up to three ~~(3)~~ **five (5)** working days off with pay per year to attend to any matters related to the death. For purposes of this policy, immediate family includes a spouse, domestic partner, significant other, parent, grandparent, grandchild, child, sibling, blood relative living with the employee, stepparents, step grandparents and stepsiblings. A one-day leave with pay per year will be provided in the event of the death of an aunt, uncle, niece, nephew, or cousin. Unused bereavement leave may not be rolled over to the subsequent year of employment.

The employee will be paid at his or her regular rate of pay at the time the bereavement leave is taken, upon providing satisfactory evidence to the District Manager to support the bereavement leave claim. If an employee requires more than three ~~(3)~~ **five (5)** days of bereavement leave, the employee may use unused personal time off and vacation leave, subject to the prior approval of the District Manager.

**Section 3.            District Manager Authorization.**

That the District Manager is authorized to place these policies in an organized manner in the District's Employee Handbook and to prepare any forms the District Manager, in consultation with General Legal Counsel, deem are necessary or convenient to administering or implementing any particular policy.

**Section 4.            Necessary Actions.**

That the Board of Trustees hereby directs and authorizes the District Manager and designee and other appropriate staff members and District officials to take all necessary and appropriate actions to effectuate the purpose of this Resolution subject to any modifications as may be approved by the Board of Trustees from time to time during the State of Emergency.

**Section 5.            Severability.**

That the Board of Trustees declares that, should any provision, section, paragraph, sentence or word of this Resolution or the Policies attached hereto be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences

or words of this Resolution and Policies as hereby adopted shall remain in full force and effect.

**Section 6.            Repeal of Conflicting Provisions.**

That all the provisions heretofore adopted by the Board of Trustees that are in conflict with the provisions of this Resolution are hereby repealed.

**Section 7.            Effective Date.**

That this Resolution shall take effect upon its adoption.

**Section 8.            Certification.**

That the Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

**PASSED, APPROVED AND ADOPTED** on this \_\_\_\_\_ day of \_\_\_\_\_  
2025.

\_\_\_\_\_  
Jan M. Pye, Chairperson

ATTEST:

\_\_\_\_\_  
LaFaye M. Platter, Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Steven B. Quintanilla, General Counsel

# The Brown Act: Clarification of the Standards for Remoted Meetings and an Expanded Ground for Closed Session; New Attorney General Guidances

By Derek P. Cole, Partner, Còle Huber LLP

## Introduction

2024 was a mostly quiet year for developments involving the Ralph M. Brown Act (“Brown Act”). No major changes were made to the Act or in its interpretation. The Legislature passed two bills—one concerning the Act’s requirements for remote participation, and the other expanding a ground for closed session. The State Attorney General issued two opinions clarifying remote participation requirements and interpreting the Act’s application to “state of the city” addresses.

Teleconferenced meetings were the norm during the Covid pandemic. The use of audiovisual means in meeting participation continues today.

In 2021 and 2022, the Legislature codified standards for remote participation, building from the experiences of the previous Covid-era executive orders. The legislation from these years, in particular AB 2449 (2022), allows members of Brown Act bodies to participate remotely in two situations:

- ▶ For “just cause,” defined as the need to provide care to a child or close relation, having a contagious illness, needs related to a physical or mental disability, or being on official travel for the agency; or
- ▶ “Emergency circumstances,” which include physical or family emergencies that prevent a member from attending.

## Assembly Bill 2302 Changes the Requirements for Remote Participation at Meetings – Revised Limitations on the Number of Times Per Year Board Members May Appear Remotely



The right to appear remotely in these circumstances is not unlimited. Currently, members of Brown Act bodies may not appear remotely for a period of more than three consecutive months or for 20% of the year's regular meetings. (If a body meets fewer than ten times a year, a member may only appear remotely twice during the year.)

2024's AB 2302 (Addis), which takes effect on January 1, 2025, replaces these limitations with an easier-to-apply formulation. It limits the allowed number of remote appearances for members of Brown Act bodies to:

- ▶ Two times per year if the body regularly meets once per month or less;
- ▶ Five times per year if the body regularly meets twice per month; or
- ▶ Seven times per year if the body regularly meets three or more times per month.

### **Assembly Bill 2715 Expands the Public Security Ground for Closed Session Meetings to Include Cybersecurity Threats**

In 2023, the Federal Bureau of Investigation reported that government entities were the third-most targeted sector by ransomware. The average ransom demanded for government organizations that year was over \$1 million. Unfortunately, California local agencies have been no strangers to this trend.

Thankfully, 2024's AB 2715 (Boerner) allows local agencies to meet in closed session concerning cyberattacks by expanding on an existing ground for closed session. Under current law, agencies may meet in closed session to discuss threats to the security of public buildings, essential public services, or the public right of access to public facilities. The current focus of this exception is on physical threats to security.

AB 2715 expands this ground to include non-physical threats to "critical infrastructure controls" and "critical infrastructure information" relating to cybersecurity.

AB 2715 defines the circumstances in which these threats exist specifically. Agencies should pay close attention to these definitions to ensure they satisfy the grounds for meeting in closed session. More specifically, they may meet in closed sessions to discuss cybersecurity threats to:

- ▶ "Critical infrastructure controls," which include "networks and systems controlling assets so vital to the local agency that the incapacity or destruction of those networks, systems, or assets would have a debilitating impact on public health, safety, economic security, or any combination thereof"; or
- ▶ "Critical infrastructure information," which is "information not customarily in the public domain," and which pertains to:
  - » "Actual, potential, or threatened interference with, or an attack on, compromise of, or incapacitation of critical infrastructure controls by either physical or computer-based attack or other similar conduct, including, but not limited to, the misuse of, or unauthorized access to, all types of communications and data transmission systems, that violates federal, state, or local law or harms public health, safety, or economic security, or any combination thereof";
  - » "The ability of critical infrastructure controls to resist any interference, compromise, or incapacitation, including, but not limited to, any planned or past assessment or estimate of the vulnerability of critical infrastructure"; or
  - » "Any planned or past operational problem or solution regarding critical infrastructure

controls, including, but not limited to, repair, recovery, reconstruction, insurance, or continuity, to the extent it is related to interference, compromise, or incapacitation of critical infrastructure controls.”

### **The Attorney General Provides Guidance on the Intersection of the Brown Act and Americans with Disabilities Act**

In 2024, the attorney general provided two opinions interpreting Brown Act provisions. Although attorney general opinions do not have the same force as published court decisions, they still are considered as authoritative on the issues they address. Agencies may—and should—rely on them for guidance.

In one of the two opinions, issued in July, the attorney general considered the interplay of the Brown Act and the federal Americans with Disabilities (“ADA”). Specifically, his opinion considered whether the ADA allows remote meeting participation to serve as a reasonable accommodation for a member of a Brown Act body with a qualifying disability.

The Attorney General answered “yes” to this question. (Cal. Att. Gen. Op. 23-1002, Jul. 24, 2024.) Years ago the attorney general had concluded the contrary. But because of the post-Covid changes to the Brown Act expanding on the right of members to participate remotely, the attorney general concluded the prior reasoning no longer applied.

The new opinion noted, however, that disabled members accommodated through remote participation are required to comply with two conditions the Legislature placed on remote participation. Specifically, these members must be connected in real time through both audio and visual means, and they must disclose the identities of any adults present with them at the remote location.

### **The Attorney General Opines that “State of the City” Addresses are Brown Act Meetings**

The attorney general also opined in April that “state of the city” and similar addresses are “meetings” of “legislative bodies” subject to Brown Act requirements. (Cal. Att. Gen. Op. 23-102, Apr. 18, 2024.) When more than a quorum of an elected body attends these events, even when sponsored by private organizations such as chambers of commerce, the Brown Act’s noticing and agenda requirements apply. The attorney general noted the Act’s exclusion of conferences and community meetings from the Act’s definition of “meetings” but found these inapplicable. Nor, he opined, did any other Brown Act exception allow the event to be treated as anything other than a meeting.

Dedicated to our Founding Fathers  
and  
the brave men and women  
who fought for our Independence  
Life, Liberty, the Pursuit of Happiness

Commemorating 1776,  
and the 250th anniversary  
of the Declaration of Independence.



Presented by

Sons of the American Revolution

God Bless America



General George Washington  
at Valley Forge

**\*\*SPECIAL ORDER GRANITE 6-8+ MONTHS\*\***



Check layout carefully before approving. Engraving will be EXACTLY as shown  
**\*\* WHEN APPROVED, THIS LAYOUT IS YOUR FINAL CONTRACT \*\***  
This layout supersedes all previous order requests submitted.

This is a computer representation of the Granite color that you've chosen. ACTUAL GRANITE COLOR WILL VARY

Size: 32 x 8 x 50" PS Die on 3" x 14 x 6" Base, P-1, BRP

Order Number: 182327

Granite Color: PREMIUM BLACK

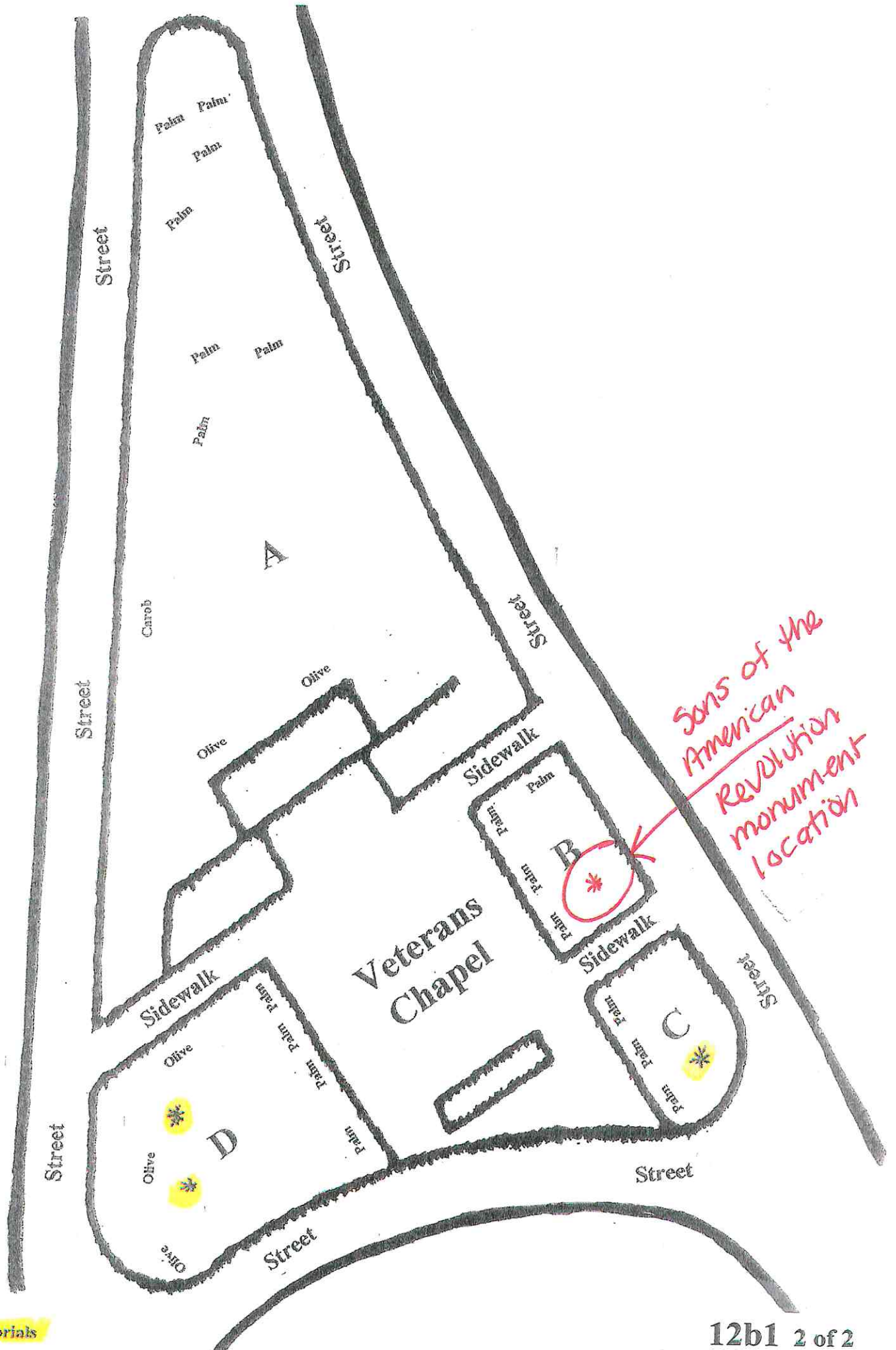
Layout #: 4

Options: Colorize Red and Blue

Delivery Location: Desert Memorial Park

APPROVED AS SHOWN

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*Sons of the American Revolution monument location*

\* Existing Memorials