

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: May 13, 2021

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Tim M. Radigan-Brophy, Secretary
Lynn T. Mallotto, Treasurer.

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** Trustee Pye read the Public Comments Statement

Brad Anderson stated he resides in the city of Rancho Mirage, CA. Mr. Anderson said he didn't receive a notice of the prior meeting and this one. He stated he normally receives notification, and that he realizes it is not the District's responsibility to personally notify him. He said he had read through the minutes and wants to comment on items 6d and 12b where they are addressed. Mr. Anderson stated he noticed there was a subcommittee formed regarding the District's legal counsel's evaluation, but no mention of who was on the committee. He then said that is all he has to comment on and thanked to Board for allowing him to speak.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 4-0 Kleindienst, Mallotto, Pye and Radigan Brophy.

Trustee Pye stated before the consent calendar vote she would like to comment on who comprised the subcommittee for the district's legal counsel's evaluation. She reported the subcommittee was Trustees Kleindienst and Mallotto. Trustee Kleindienst reported that Bary Freet was on the committee as a citizen advisor.

District Manager Jurasky asked if she could address Mr. Anderson comment regarding not receiving a personal meeting notification. She stated at a prior meeting Mr. Anderson had commented that there was not information on the agenda or website as to how to participate in the meeting. District Manager said the link, call in number and meeting identification are now on the agenda and posted on the district's website, which is easily accessible to the public.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 4-0 Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson reported he had a phone meeting with Trustees Mallotto and Radigan-Brophy the District's investment sub-committee regarding the investments, and said it was productive with a lot of good ideas shared. He stated they discussed the District's investment policy and realized the investment options cannot be tampered with due to restrictions dictated by the California Health & Safety Codes. Mr. Wilson said the important things they took note of were three pillars; capital preservation, liquidity and trying to earn the best interest rates possible. He reported interest rates are still extremely low and not much to even consider, however Trustee Radigan-Brophy had a great idea suggesting he take a closer look at Vanguard Mutual funds and exchange rated funds. He said he did, and found some very short-term Vanguard Mutual Federal funds and Super Money Markets to invest in which will work for the District. He recommended this route be taken.

Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve Mr. Wilson's investment recommendations. Motion carried, roll call 4-0. Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR - Continued

Agenda item 6b was moved to follow closed session

c. Review for Discussion and Possible Approval License Agreement with the Palm Springs Historical Society for Various Tours and Welwood Murray Cemetery Trustee Kleindienst stated there are a few minor revisions; the reference to Palm Springs High School needs to be replaced with Palm Springs Historical Society and the spelling of Welwood in the fourth “WHEREAS” should only have one letter “L”. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the license agreement with noted modifications. Motion carried, roll call 4-0. Kleindienst, Mallotto, Pye and Radigan-Brophy. Trustee Kleindienst asked attorney Quintanilla to email him a copy of the final modified agreement for presentation at the next Palm Springs Historical Society board meeting. Attorney Quintanilla stated once completed he will email a copy to Trustee Kleindienst.

d. Review for Discussion and Possible Approval Traffic Calming Speed Bumps – Proposal Asphalt District Manager Jurasky reported as requested at the April board meeting; what is the life of the speed bumps and how long installation would take. She stated she was advised the speed bumps last forever and installation will take 1-2 days.

e. East 40 Acres Lease Agreement - Update No action taken

7. LEGISLATIVE – None

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS

12. REPORTS **a. Trustee Report** Trustee Pye reported she had asked District Manager Jurasky to contact Supervisor Perez’s office to find out if there are any considerations for a fifth PSCD board member appointment.

b. District Manager **1. Installation of 10 MPH Speed Limit Signs at DMP - Update** District Manager Jurasky reported the speed limit signs have been installed throughout the cemetery. She stated feedback from the grounds crew and the security patrol company was; the signs appear to be working because vehicle speeds on the grounds have slowed down.

2. Grounds Man – Interviews May 10, 2021 District Manager Jurasky reported there were 32 applicants, which she narrowed to 10, and conducted phone interviews. She said of the 10 in person interviews are scheduled with 3 on Tuesday, May 18, 2021, and she will have grounds man Archila participate in the interviews.

3. Strategic Barometer Dashboard – Update District Manager Jurasky reported she hasn’t forgot about the strategic barometer dashboard, and it will be continued once she and office staff have caught up on work due to COVID-19 and administrative assistant being out on a 3-month leave.

She also reported the development of sections B-39 through B-44 new interment area which was approved on the 2020-2021 Budget has resumed and she will give future updates on the progress.

- 13. FUTURE AGENDA ITEMS**
- a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
 - b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
 - c. **Marketing/Advertising** No action taken
 - d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
 - e. **Lease Agreement Property Taxes January 2022** No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 2:27 P.M.

a. **Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (Two Potential Case)**

Trustee Pye excused herself from the meeting after agenda item 14a was addressed due to a possible conflict of interest with item 14b.

b. **Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)**
Title: General Legal Counsel

15. CLOSED SESSION ANNOUNCEMENT No reportable action

6. ADMINISTRATIVE CALENDAR - Continued - Agenda item 6b was moved to follow closed session

b. **Review for Discussion and Possible Approval General Legal Counsel Legal Services Agreement** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to defer this item to the June board meeting. Motion carried; vote 4-0 Kleindienst, Mallotto, Pye and Radigan Brophy.

16. OPEN SESSION

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:01 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, June 10, 2021.

DATE: 6-16-21



Tim Radigan-Brophy, Secretary