

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
VIDEO CONFERENCE
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, April 8, 2021 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

**YOU MAY JOIN ZOOM MEETING AND COMMENT <https://us02web.zoom.us/j/2464673948>
CALL IN: 669-900-6833 MEETING ID: 246 467 3948**

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of February 14, 2021 Teleconference Regular Meeting Minutes and No March Meeting

b. Approval of February & March Expenditures

General Fund		\$ 169,932.68
Feb Reimburse Voucher 1697	\$ 51,000.00	
Feb Reimburse Voucher 1698	\$ 24,661.76	
Mar Reimburse Voucher 1699	\$ 51,000.00	
Mar Reimburse Voucher 1699a	\$ 32,872.91	
Accumulative Capital Outlay		\$ 0,000.00
Feb Reimburse Voucher	\$ 0,000.00	
Mar Reimburse Voucher 1699b	\$ 971.23	
Pet Memorial Park Cemetery		\$.00

Total February 28, 2021 & March 31, 2021 Expenditures Checks & Visa/Debit Card
23438-23524 & Direct Deposits (Payroll) \$ 170,903.91

c. Financial Reports as of March 31, 2021 (F-1 thru F-5A)

6. ADMINISTRATIVE CALENDAR

- a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- b. Review for Discussion and Possible Approval – Return to in Person Board Meetings
- c. Sub-Committee Recommendation Regarding General Legal Counsel Hourly Rates
- d. Review for Discussion and Possible Approval Two-Year Landscape Maintenance Contract – Nissho California
- e. Review for Discussion and Possible Approval Veteran's Chapel Roof Repairs – Proposals
- f. Review for Discussion and Possible Approval Traffic Calming Speed Bumps – Proposal Asphalt
- g. East 40 Acres Lease Agreement – Update

7. LEGISLATIVE CALENDAR

- a. Resolution 3-2021, Transfer Interment Rights & Costs from PN to ACO & GF

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. Installation of New Hours Signs – DMP
 - 2. Installation of 10 MPH Speed Limit Signs – DMP

13. FUTURE AGENDA ITEMS

- a. Discussion in 2021/2022 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- c. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- d. Marketing/Advertising
- e. Review for Discussion and Possible Approval the Concept of Public Restrooms - Veterans Chapel
- f. Lease Agreement Property Taxes January 2022
- g. PSCD Master Plan Discussion – Desert Memorial Park

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,
MONDAY, April 5, 2021**

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: February 11, 2021

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:05 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer.

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

Not Present: Tim M. Radigan-Brophy, Member

3. **PUBLIC COMMENTS** Brad Anderson stated he resides in Rancho Mirage, CA. He said he had requested a recording of a prior meeting from the District Manager, and he was informed that recordings are not kept after minutes are prepared. Mr. Anderson stated he feels that they should be kept

Mr. Anderson again stated his concerns regarding District's legal counsel.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 3-0 Kleindienst, Mallotto and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Review for Discussion and Possible Approval – COVID-19 Capital Improvement Program** District Manager Jurasky reported that an account for all COVID-19 expenditures has been setup, and all expenses related to COVID-19 go into that account in order to keep track of them.

b. **East 40 Acres Lease Agreement - Update** No action taken

7. **LEGISLATIVE** – None

8. **TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. **BOARD DEVELOPMENT** – Trustee Pye stated that she has periodically been sending District Manager Jurasky information, updates and other valuable information regarding COVID-19, and she said District Manager Jurasky is already aware of them and has implemented changes as needed. Trustee Pye said she wanted the Board to know that District Manager Jurasky is on top of new developments and is being very proactive.

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report Trustee Pye reported that she received a call last week from Supervisor Manuel Perez’s office asking her if she wanted to continue on the Board, and her reply was yes. She was also asked about Trustee Kleindienst, and she replied yes, he wants to continue. Trustee Pye informed them Trustee Kleindienst was appointed as Vice-Chairperson and she was appointed Chairperson at the January board meeting.

District Manager Jurasky reported that she received a call yesterday and the re-appointments will be on their March 2, 2021 agenda. She said there was no mention of a third appointment.

b. District Manager District Manager Jurasky presented graphs to illustrate the prior 4-years average for 7 months for site sales and interments as compared to 2020/2021 for 7 months:

Site sales: Prior 4 years average for 7 months was 162, compared to 263 for 7 months in 2020/2021

Interments: Prior 4 years average for 7 months was 142, compared to 219 for 7 months in 2020/2021

She reported the District’s current vault and liner vendor was having difficulty keeping up with supply demands, and it taking several weeks longer than usual to get supplies.

District Manager Jurasky further stated the District has received numerous calls from the Los Angeles area wanting to get their loved ones interred in our cemetery, and we had to inform them they were not eligible. However, we were able to accommodate two families because they owned homes in the District.

She informed the Board she has been working extra hours and, Scott has been working weekend without being asked so that we could try to get somewhat caught up on the work load.

Trustee Pye requested that District Manager Jurasky have Scott join the meeting so the Board could personally thank him for his hard work.

Scott joined the meeting, and the Board thanked him and said they appreciate him and everything he has done.

Trustee Mallotto asked District Manager Jurasky if she has thought of securing vaults and liners from another state. District Manager Jurasky stated that she is in contact with a northern California vendor to use as a backup if needed.

13. FUTURE AGENDA ITEMS a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel No action taken

e. Lease Agreement Property Taxes January 2022 No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None

15. **CLOSED SESSION ANNOUNCEMENT**

16. **OPEN SESSION**

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:25 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, March 11, 2021.

DATE: _____

Tim Radigan-Brophy, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Feb 1, 2021 to Feb 28, 2021

Date	Check #	Line Description	Debit Amount	Credit Amount
2/2/21	23438	INV000000381934 - OFFICE WIFI FOR FEB 2021 ONE RING NETWORKS	200.00	200.00
2/2/21	23439	IN045126 - (7) #5 VAULTS; (1) #7 LINER; (12) #5 LINERS WHITED CEMETERY SERVICE	3,565.00	3,565.00
2/2/21	23440	TRASH SERVICE FOR FEB 2021 BURRTEC WASTE & RECYCLING SVCS	414.03	414.03
2/3/21	23441	REFUND DIFFERENCE BETWEEN NICHE U-14 & 15 AND ELVIA ZAVALA AGUILAR	220.00	220.00
2/3/21	23442	INV 234275 - MONTHLY LANDSCAPE MAINTENANCE FOR NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
2/4/21	23443	INV 4382015 - COURIER SERVICE 1/22/2021 GLS US	17.46	17.46
2/4/21	23444	INV 2102133 SECURITY PATROLL FOR FEB 2021 MAXWELL SECURITY SERVICES, INC	725.00	725.00
2/4/21	23445	JAN 2021 PSCD EMPLOYEE VISION INSURANCE EXPENSE FEB 2021 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	65.95 65.95	131.90
2/12/21	23446	YELLOW PAGE ADVERTISING FOR JAN 2021 DEX YP	181.10	181.10
2/12/21	23447	332245-850914 - WELL REPLENISHMENT FOR JAN 2021 COACHELLA VALLEY WATER DIST	1,207.92	1,207.92
2/12/21	23448	INV 62888 - (12) TRION GRAY VASES; (12) THRIFTY (PLAS ASCO PACIFIC, INC.	859.53	859.53
2/12/21	23449	IN045396 - (14) #5 VAULTS; (2) #5 LINERS WHITED CEMETERY SERVICE	3,160.00	3,160.00
2/12/21	23450	WMC USUAGE FOR FEB 2021 DESERT WATER AGENCY	392.08	392.08
2/16/21	23451	OFFICE PHONES FOR PERIOD ENDING 3/06/2021 FRONTIER COMMUNICATIONS	388.13	388.13
2/16/21	23452	INV# 7243000 - PEST CONTROL FOR JAN 2021 WESTERN EXTERMINATOR	82.50	82.50
2/17/21	23453	INV# 13440451 - IRRIGATION SYSTEM REPAIR SUPPLIES EWING IRRIGATION PRODUCTS, INC	316.32	316.32
2/17/21	23454	INVOICE 83 - FOR LEGAL SERVICES RENDERED IN DEC 2 INVOICE 84 - FOR LEGAL SERVICES RENDERED IN NOV QUINTANILLA & ASSOCIATES	1,065.00 2,350.00	3,415.00
2/17/21	23455	MAR 2021 PSCD EMPLOYEE VISION INSURANCE EXPENS METLIFE GROUP BENEFITS	65.95	65.95
2/18/21	23456	180819-512108 BUSINESS FOR FEB 2021 559831-884770 FIRE PROTECTION FOR FEB 2021 559833-884768 COMMERCIAL FOR FEB 2021	17.68 86.99 22.83	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Feb 1, 2021 to Feb 28, 2021

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		COACHELLA VALLEY WATER DIST		127.50
2/22/21	23457	INV 4394242 - COURIER SERVICE ON 02/05/2021 GLS US	17.50	17.50
2/22/21	23458	IN692208 - KYOCERA MAINTENANCE FOR 2/16/2021 TO 3/1 IN692209 - WATER COOLER FOR 2/16/2021 TO 3/15/2021 AIS	44.78 32.63	77.41
2/22/21	23459	INV#843690422 - HEALTH & SAFETY CODE UPDATES THOMSON REUTERS	261.00	261.00
2/25/21	23460	INV 3018-445481 - BATTERY FOR CHEV SILVERADO INV 3018-441961 - DEGREASER & PLIERS O'REILLY AUTOMOTIVE, INC	153.89 47.77	201.66
2/25/21	23461	INV 2030197853 - CANOPY TIRES PARKHOUSE TIRE, INC.	59.48	59.48
2/25/21	23462	K JURASKY EXTRA HEALTH INSURANCE FOR PAY PERI COLONIAL LIFE	203.78	203.78
2/25/21	23463	MEYERHOFF - REFUND DIFFERENCE BETWEEN #7 LINE MEYERHOFF - SALES TAX ADJUSTMENT WIEFELS & SON	100.00 11.38	111.38
2/27/21	23464	GROUND SUPERVISOR & OFFICE CELL PHONES FOR PE SPRINT	131.80	131.80
2/27/21	23465	MONTHLY SERVICE FOR AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
2/27/21	23466	INV 80880 - REPAIR DAVALL GATE PATTON ENTERPRISES, INC	150.00	150.00
2/27/21	23467	IN045600 - (7) #5 VAULTS WHITED CEMETERY SERVICE	1,571.00	1,571.00
2/27/21	23468	WATER RIGHT ID G333008 FOR 2020 WATER RIGHT ID G331534 FOR 2020 STATE WTR RESOURCES CNTRL BRD	50.00 50.00	100.00
2/27/21	23469	INV 57895 - REPAIRS ON T-MAG TRUCK JIMMY'S EQUIPMENT	2,878.13	2,878.13
2/27/21	23470	FEB 2021 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FEB 2021 EMPLOYEE 403B PAYABLE FOR K JURASKY INVESCO INVESTMENT SERVICES, INC	624.88 1,846.16	2,471.04
2/27/21	23471	FEB 2021 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	240.71	240.71
2/27/21	23472	FEB 2021 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	342.27	342.27
2/10/21	DEBIT	FEB 2021 PSCD EMPLOYEE HEALTH INSURANCE EXPEN FEB 2021 PSCD RETIREE HEALTH INSURANCE EXPENSE FEB 2021 EMPLOYEE PORTION OF HEALTH INSURANCE FEB 2021 EMPLOYEE PORTION OF HEALTH INSURANCE	5,915.57 1,143.75 158.34 562.44	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Feb 1, 2021 to Feb 28, 2021

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		CALPERS		7,780.10
2/24/21	DEBIT EDIS	3-001-6901-55 WELL #2 FOR PERIOD 01/14/21 TO 02/12/21	187.98	
		3-003-6360-97 WMC FOR PERIOD 01/14/21 TO 02/12/21	13.13	
		3-011-5009-75 DAVLL GATE FOR PERIOD 01/14/21 TO 02/12/21	21.72	
		3-040-5194-97 ADMIN BLDG FOR PERIOD 01/13/21 TO 02/11/21	478.61	
		3-016-9582-84 WELL #4 WILL BE BILLED LATER		
		SO CAL EDISON		701.44
2/4/21	DEBIT KJ	DESERT HOSE & SUPPLY - BACKHOE 310J REPAIRS	598.13	
		COMPANY DEBIT CARD		598.13
2/10/21	DEBIT KJ	USPS - POSTAGE STAMPS	122.00	
		COMPANY DEBIT CARD		122.00
2/8/21	DEBIT KJ	ICLOUD: 200 GB STORAGE PLAN	2.99	
		COMPANY DEBIT CARD		2.99
2/23/21	DEBIT KJ	MEDICUS HEALTH - PURELL TFX SANITIZER	125.99	
		COMPANY DEBIT CARD		125.99
2/17/21	DEBIT KJ	STAPLES - OFFICE SUPPLIES	277.39	
		COMPANY DEBIT CARD		277.39
2/22/21	DEBIT KJ	STAPLES - ALCOHOL WIPES	12.98	
		COMPANY DEBIT CARD		12.98
2/12/21	EDD_TAX	SIT P/R 01/28/2021 TO 02/10/2021 PAID 02/12/2021	268.55	
		SDI P/R 01/28/2021 TO 02/10/2021 PAID 02/12/2021	105.94	
		EMPLOYMENT DEVELOPMENT DEPT		374.49
2/26/21	EDD_TAX	SIT P/R 02/11/2021 TO 02/24/2021 PAID 02/26/2021	221.11	
		SDI P/R 02/11/2021 TO 02/24/2021 PAID 02/26/2021	110.95	
		EMPLOYMENT DEVELOPMENT DEPT		332.06
2/12/21	EDD_TAXa	SUI P/R 01/28/2021 TO 02/10/2021 PAID 02/12/2021	149.15	
		EMPLOYMENT DEVELOPMENT DEPT		149.15
2/26/21	EDD_TAXa	SUI P/R 02/11/2021 TO 02/24/2021 PAID 02/26/2021	33.40	
		EMPLOYMENT DEVELOPMENT DEPT		33.40
2/12/21	EXPRESS_T	FIT P/R 01/28/2021 TO 02/10/2021 PAID 02/12/2021	820.47	
		SOCIAL SECURITY P/R 01/28/2021 TO 02/10/2021 PAID 02/12/2021	1,094.56	
		MEDICARE P/R 01/28/2021 TO 02/10/2021 PAID 02/12/2021	255.98	
		BANK OF AMERICA		2,171.01
2/26/21	EXPRESS_T	FIT P/R 02/11/2021 TO 02/24/2021 PAID 02/26/2021	705.75	
		SOCIAL SECURITY P/R 02/11/2021 TO 02/24/2021 PAID 02/26/2021	1,146.70	
		MEDICARE P/R 02/11/2021 TO 02/24/2021 PAID 02/26/2021	268.20	
		BANK OF AMERICA		2,120.65
2/12/21	FEES	P/R 01/28/2021 TO 02/10/2021 PAID 02/12/2021	68.08	
		CBIZ PAYROLL		68.08
2/26/21	FEES	P/R 02/11/2021 TO 02/24/2021 PAID 02/26/2021	81.86	
		CBIZ PAYROLL		81.86
	Total		63,988.30	63,988.30

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2021 to Mar 31, 2021

Date	Check #	Line Description	Debit Amoun	Credit Amoun
3/2/21	23473	INV 18819280 - KYOCERA COPIER CONTRACT PAYMENT MARLIN BUSINESS BANK	144.64	144.64
3/2/21	23474	BRM PERMIT BR #2000 - ANNUAL BULK MAILING THRO POSTMASTER	245.00	245.00
3/2/21	23475	INV 80937 - REPAIR TO DA VALL GATE PATTON ENTERPRISES, INC	125.00	125.00
3/2/21	23476	INV000000385901 - OFFICE WIFI FOR MARCH 2021 ONE RING NETWORKS	200.00	200.00
3/2/21	23477	INV 356761 - MAINTENANCE FOR PERIOD 03/01/2021 - 05/3 INV 356926 - OFFICE FOR PERIOD 03/01/2021 - 05/31/2021 INV 356077 - FIRE FOR PERIOD 03/01/2021 - 05/31/2021 DESERT ALARM INC	89.85 89.85 119.97	299.67
3/2/21	23478	MAR 2021 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	74.54	74.54
3/2/21	23479	MAR 2021 PSCD EMPLOYEE DENTAL INSURANCE EXPEN STANDARD INSURANCE COMPANY RB	463.80	463.80
3/2/21	23480	DISTRICT MANAGER CELL PHONE FOR PERIOD ENDING AT & T MOBILITY	175.39	175.39
3/2/21	23481	TRASH REMOVAL FOR MAR 2021 BURRTEC WASTE & RECYCLING SVCS	414.03	414.03
3/2/21	23482	INV 234663 - MONTHLY LANDSCAPE MAINTENANCE FOR NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
3/11/21	23483	INV 63097 - (24) TRION ZINC VASES ASCO PACIFIC, INC.	866.67	866.67
3/11/21	23484	INV 00022038 - (24) #5 VAULTS CORDEIRO VAULT CO INC	8,160.00	8,160.00
3/11/21	23485	IT0000004571 - PS FINANCIALS FOR JAN 2021 IT0000004604 - DATA VPN FOR JAN 2021 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	102.08 4.66	106.74
3/11/21	23486	WMC USAGE FOR MAR 2021 DESERT WATER AGENCY	390.00	390.00
3/11/21	23487	INV 2103133 - SECURITY PATROL FOR MAR 2021 MAXWELL SECURITY SERVICES, INC	725.00	725.00
3/11/21	23488	INV 934353 - IRON FENCE ALLEN FENCE CONSTRUCTION	598.01	598.01
3/11/21	23489	ANNUAL DUES FOR 02/01/2021 TO 01/31/2022 GREATER PALM SPRINGS CVB	300.00	300.00
3/11/21	23490	REPURCHASE INTERMENT RIGHTS FOR B-7 #23 (RECEIP ORIGINAL CHECK #23426 VOIDED BY BANK OF AMERIC NICHOLAS CROMWELL	885.00	885.00
3/11/21	23491	EMAIL SERVICES FOR DEC 2020, JAN 2021 & FEB 2021	93.00	

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For the Period From Mar 1, 2021 to Mar 31, 2021

Date	Check #	Line Description	Debit Amount	Credit Amount
		SET UP PRINTER 3/9/21 ERICH FISCHER	150.00	243.00
3/11/21	23492	YELLOW PAGE ADVERTISING FOR FEB 2021 DEX YP	181.10	181.10
3/11/21	23493	332245-850914 - WELL REPLENISHMENT FOR FEB 2021 COACHELLA VALLEY WATER DIST	1,236.68	1,236.68
3/12/21	23494	REPURCHASE BURIAL RIGHTS #194 & 195 SECTION B-30 ENDOWMENT CARE DEPOSIT IS NON-REFUNDABLE JOAN L O'BERRY	690.00	690.00
3/15/21	23495	REPURCHASE BURIAL RIGHTS SECTION C-21 #39 - CONT REPURCHASE BURIAL COSTS - CONTRACT C002072 MARIARITA SIINO UGOLINI	550.00 2,219.34	2,769.34
3/16/21	23496	INV 7459332 - PEST CONTROL FOR FEB 2021 WESTERN EXTERMINATOR	82.50	82.50
3/16/21	23497	INV 208122088 - FERTILIZER SIMPLOT TURF & HORTICULTURE	274.05	274.05
3/16/21	23498	DELIVERY FEE FOR 24 VAULTS FROM CORDEIRO TERESI TRUCKING LLC	1,570.00	1,570.00
3/16/21	23499	FOR LEGAL SERVICES RENDERED SEP 2020 FOR LEGAL SERVICES RENDERED SEP 2020 FOR LEGAL SERVICES RENDERED OCT 2020 FOR LEGAL SERVICES RENDERED OCT 2020 QUINTANILLA & ASSOCIATES	1,245.00 360.00 600.00 1,800.00	4,005.00
3/16/21	23500	OFFICE PHONES FOR PERIOD ENDING 04/06/21 FRONTIER COMMUNICATIONS	388.26	388.26
3/16/21	23501	INV 63232 -(12) LARGE GOLD CREM VAULTS (1) X-LARGE ASCO PACIFIC, INC.	897.23	897.23
3/23/21	23502	INV 4413304 - COURIER SERVICE ON MARCH 3, 2021 GLS US	17.54	17.54
3/23/21	23503	IN045877 - (6) #5 LINERS, (1) #6 VAULT, (2) #5 VAULTS WHITED CEMETERY SERVICE	1,742.00	1,742.00
3/23/21	23504	INV 79882053 - JANITORIAL SUPPLIES WAXIE SANITARY SUPPLY	228.49	228.49
3/23/21	23505	IN696990 - KYOCERA COPIER FOR PERIOD 03/16/2021 TO IN696991 - WATER COOLER FOR PERIOD 03/16/2021 TO 4/1 AIS	76.56 32.63	109.19
3/23/21	23506	INV 01B0032777377 - BOTTLE WATER & OTHER SUPPLIES INV 01C0032777377 - BOTTLE WATER & OTHER SUPPLIES READY REFRESH BY NESTLE	52.65 72.65	125.30
3/23/21	23507	559831-884770 - FIRE PROTECTION FOR MARCH 2021 559833-884768 - ADMIN BUILDING FOR MAR 2021 180819-512108 - BUSINESS FOR MAR 2021 COACHELLA VALLEY WATER DIST	86.99 24.20 17.68	128.87

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2021 to Mar 31, 2021

Date	Check #	Line Description	Debit Amoun	Credit Amoun
3/23/21	23508	MONTHLY SERVICE ON AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
3/23/21	23509	INV 81217 - RECEIVER ON RAMON GATE PATTON ENTERPRISES, INC	245.18	245.18
3/24/21	23510	IT0000004644 PS FINANCIALS FOR FEB 2021 IT0000004635 DATA VPN FOR FEB 2021 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	82.94 4.66	87.60
3/29/21	23511	GROUND SUPERVISOR & OFFICE CELL PHONES FOR PE SPRINT	131.80	131.80
3/29/21	23512	VOID***VOID***VOID		
3/29/21	23513	K JURASKY EXTRA HEALTH INSURANCE FOR PAY PERI COLONIAL LIFE	203.78	203.78
3/29/21	23514	DAY OF THE DEAD ALTAR - REIMBURSED FROM ANNEN TRINIDAD RIOS	100.00	100.00
3/29/21	23515	APR 2021 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	74.54	74.54
3/30/21	23516	REFUND OF OVERPAYMENT BY MONEY ORDER (RECEIP EVELYN CUAHUIZO	350.00	350.00
3/31/21	23517	APR 2021 PSCD EMPLOYEE VISION INSURANCE EXPENS METLIFE GROUP BENEFITS	65.95	65.95
3/31/21	23518	IN046037 - (13) #5 LINERS WHITED CEMETERY SERVICE	2,165.00	2,165.00
3/31/21	23519	INV 93815 - (2) ALUMINUM SIGNS FOR CEMETERY HOUR BEST SIGNS, INC	971.23	971.23
3/31/21	23520	DISTRICT MANAGER CELL PHONE FOR PERIOD ENDIN AT & T MOBILITY	175.39	175.39
3/31/21	23521	MAR 2021 PSCD EMPLOYEE RETIREMENT EXPENSE - K J MAR 2021 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	624.88 1,846.16	2,471.04
3/31/21	23522	MAR 2021 PSCD EMPLOYEE RETIREMENT EXPENSE - E A FRANKLIN - TEMPLETON	237.41	237.41
3/31/21	23523	MAR 2021 PSCD EMPLOYEE RETIREMENT EXPENSE - S L FRANKLIN - TEMPLETON	32.73	32.73
3/31/21	23524	MAR 2021 PSCD EMPLOYEE RETIREMENT EXPENSE - S V FRANKLIN - TEMPLETON	279.90	279.90
3/9/21	DEBIT	MAR 2021 PSCD EMPLOYEE HEALTH INSURANCE EXPEN MAR 2021 PSCD RETIREE HEALTH INSURANCE EXPENSE MAR 2021 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	5,928.14 1,143.75 708.21	7,780.10

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2021 to Mar 31, 2021

Date	Check #	Line Description	Debit Amoun	Credit Amoun
3/22/21	DEBIT KJ	MICROSOFT 365 COMPANY DEBIT CARD	99.99	99.99
3/1/21	DEBIT KJ	USPS - POSTAGE STAMPS AND MAIL AUDIT TO COUNTY COMPANY DEBIT CARD	153.05	153.05
3/8/21	DEBIT KJ	ICLOUD: 200 GB STORAGE PLAN COMPANY DEBIT CARD	2.99	2.99
3/1/21	DEBIT KJ	CARBONITE - BUSINESS STORAGE PACK 100GB COMPANY DEBIT CARD	4,709.85	4,709.85
3/9/21	DEBIT KJ	CARBONITE SAFE POWER - 3 YEAR CARBONITE 300 GB STORAGE COMPANY DEBIT CARD	2,159.97 899.91	3,059.88
3/16/21	DEBIT KJ	STAPLES - ALCOHOL WIPES & CLOROX BLEACH STAPLES - OFFICE SUPPLIES & PRINTER INK STAPLES - HP OFFICEJET PRO 6978 PRINTER COMPANY DEBIT CARD	51.78 274.56 189.74	516.08
3/24/21	DEBIT KJ	CSDA - RECERTIFICATION OF CERTIFIED SPECIAL DIST COMPANY DEBIT CARD	50.00	50.00
3/26/21	DEBIT KJ	USPS - POSTAGE STAMPS COMPANY DEBIT CARD	122.00	122.00
3/12/21	EDD_TAX	SIT P/R 02/25/2021 TO 03/10/2021 PAID 03/12/2021 SDI P/R 02/25/2021 TO 03/10/2021 PAID 03/12/2021 EMPLOYMENT DEVELOPMENT DEPT	200.06 96.36	296.42
3/26/21	EDD_TAX	SIT P/R 03/11/2021 TO 03/24/2021 PAID 03/26/2021 SDI P/R 03/11/2021 TO 03/24/2021 PAID 03/26/2021 EMPLOYMENT DEVELOPMENT DEPT	206.56 108.41	314.97
3/26/21	EDD_TAXa	SUI P/R 03/11/2021 TO 03/24/2021 PAID 03/26/2021 EMPLOYMENT DEVELOPMENT DEPT	28.99	28.99
3/12/21	EXPRESS_T	FIT P/R 02/25/2021 TO 03/10/2021 PAID 03/12/2021 SOCIAL SECURITY P/R 02/25/2021 TO 03/10/2021 PAID 03/12/2021 MEDICARE P/R 02/25/2021 TO 03/10/2021 PAID 03/12/2021 BANK OF AMERICA	653.12 995.80 232.88	1,881.80
3/26/21	EXPRESS_T	FIT P/R 03/11/2021 TO 03/24/2021 PAID 03/26/2021 SOCIAL SECURITY P/R 03/11/2021 TO 03/24/2021 PAID 03/26/2021 MEDICARE P/R 03/11/2021 TO 03/24/2021 PAID 03/26/2021 BANK OF AMERICA	686.44 1,120.28 262.00	2,068.72
3/12/21	FEES	P/R 02/25/2021 TO 03/10/2021 PAID 03/12/2021 CBIZ PAYROLL	68.08	68.08
3/26/21	FEES	P/R 03/11/2021 TO 03/24/2021 PAID 03/26/2021 CBIZ PAYROLL	74.97	74.97
	Total		82,431.48	82,431.48

**PALM SPRINGS CEMETERY DISTRICT
Payroll Disbursement Journal-General Fund**

For February 2021

Date	Reference	Employee	Amount
2/12/21	5154	KATHLEEN JURASKY	2,614.99
2/12/21	5155	SCOTT W. VICKREY	1,959.57
2/12/21	5156	EDGAR F. ARCHILA	1,436.43
2/26/21	5162	KATHLEEN JURASKY	2,614.99
2/26/21	5163	KATHLEEN JURASKY	400.00
2/26/21	5164	SCOTT W. VICKREY	1,674.40
2/26/21	5165	EDGAR F. ARCHILA	1,375.83
2/26/21	5166	WILLIAM G. KLEINDIENST	163.69
2/26/21	5167	LYNN T. MALLOTTO	163.69
2/26/21	5168	JAN M. PYE	163.69
2/1/21 thru 2/28/21			12,567.28

For March 2021

Date	Reference	Employee	Amount
3/12/21	5174	KATHLEEN JURASKY	2,614.99
3/12/21	5175	SCOTT W. VICKREY	1,530.01
3/12/21	5176	EDGAR F. ARCHILA	1,375.84
3/26/21	5182	KATHLEEN JURASKY	2,614.99
3/26/21	5183	KATHLEEN JURASKY	400.00
3/26/21	5184	STEPHANIE C. LOZANO	411.12
3/26/21	5185	SCOTT W. VICKREY	1,569.84
3/26/21	5186	EDGAR F. ARCHILA	1,400.06
3/1/21 thru 3/31/21			11,916.85

**PALM SPRINGS CEMETERY DISTRICT
GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
February & March 2021**

February Cash Disbursement Journal	63,988.30
February Payroll Disbursement Journal	12,567.28
March Cash Disbursement Journal	82,431.48
March Payroll Disbursement Journal	11,916.85
TOTAL PSCD DISBURSEMENTS	170,903.91

TOTAL GENERAL FUND EXPENDITURES 169,932.68

February Payment Voucher # 1697	51,000.00	
February Payment Voucher # 1698	24,661.76	
March Payment Voucher # 1699	51,000.00	
March Payment Voucher # 1699a	32,872.91	

Total Payment Vouchers 159,534.67

LOT Repurchases: 3,459.34

Joan O'Berry - Section B-30 #194 & 195	690.00
Mariarita Ugolini - Section C-21 #39	550.00
Burial Costs paid on Contract C002072	2,219.34

Reimbursement of Health Insurance-Reyna 562.44

REFUNDS: 6,376.23

Elvia Zavala	220.00
Difference between Niche U-14/15 & W-14/15	
Sharon Meyerhoff	111.38
Difference between #7 Liner & #5 Vault	
Carbonite - Business Storage Pack	4,709.85
Returned Check 23426 (Cromwell Repurchase)	885.00
Trinidad Rios (check 23514)	100.00
Day of the Dead Altar (reimbursed by Annenberg Foundation)	
Evelyn Cuahuizo (check 23516)	350.00
Refund of Overpayment by Money Order (receipt 38036)	

TOTAL ACO EXPENDITURES 971.23

March ACO Payment Voucher # 1699b 971.23
Best Signs, Inc. - Signs for Cemetery Hours (Check 23519)

PET CEMETERY DRAWDOWNS 0.00

Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00

TOTAL MARCH DISBURSEMENTS 170,903.91

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
March 2021**

SALES

	Prior Months		March		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	205	0	31	0	236	0	81	0
Adult, A&B	12	0	1	0	13	0	25	0
Premium	31	0	2	0	33	0	63	0
Child	1	0	0	0	1	0	2	0
Cremation	27	0	1	0	28	0	22	0
Niche	33	0	3	0	36	0	21	0
TOTALS	309	0	38	0	347	0	214	0

LOT REPURCHASES

	Prior Months		March		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	5	0	3	0	8	0	7	0
Cremation	0	0	0	0	0	0	0	1
Niche	0	0	0	0	0	0	3	0
TOTALS	5	0	3	0	8	0	10	1

TOTAL INTERMENTS

	Prior Months		March		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	197	0	24	0	221	0	148	1
Child	1	0	0	0	1	0	4	0
Cremation	37	1	6	0	43	1	34	2
Niche	21	0	7	0	28	0	10	0
TOTALS	256	1	37	0	293	1	196	3

SATURDAY INTERMENTS

	Prior Months		March		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	17	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	3	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	20	0

SUNDAY INTERMENTS

	Prior Months		March		FY 2020/2021 YTD Totals		FY 2019/2020 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	2	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	2	0

**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE NINE MONTHS ENDING MARCH 31, 2021**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	28,770.00	27,710.00	1,060.00	319,070.00	216,755.00	102,315.00
MISC SPECIAL SET-UP	0.00	0.00	0.00	225.00	1,425.00	(1,200.00)
RETURNED CHECK BANK CHARGE	0.00	0.00	0.00	90.00	30.00	60.00
INTEREST RECEIVED	1.46	4.41	(2.95)	21.44	30.41	(8.97)
LAND LEASE	5,730.53	5,656.99	73.54	51,574.77	50,912.91	661.86
MISC INCOME	261.00	0.00	261.00	510.00	0.00	510.00
CREDIT CARD CONVEN FEE	1,269.82	345.42	924.40	7,067.61	3,887.04	3,180.57
SAT INTERMENT SURCHARGE	0.00	900.00	(900.00)	0.00	16,200.00	(16,200.00)
SUN INTERMENT SURCHARGE	0.00	1,100.00	(1,100.00)	0.00	5,500.00	(5,500.00)
WITNESS GRAVE CLOSING	0.00	200.00	(200.00)	0.00	9,400.00	(9,400.00)
TAX COLLECTIONS	751.57	4,115.15	(3,363.58)	211,620.54	185,586.28	26,034.26
VAULTS	4,585.00	225.00	4,360.00	18,990.00	9,755.00	9,235.00
CREMATION VAULTS	450.00	540.00	(90.00)	4,000.00	3,330.00	670.00
PREMIUM VAULTS	0.00	530.00	(530.00)	0.00	530.00	(530.00)
LINERS	0.00	2,400.00	(2,400.00)	21,515.00	16,440.00	5,075.00
GRAVE VASES	1,610.00	470.00	1,140.00	9,726.80	7,200.35	2,526.45
MEMORIAL WALL INCOME	0.00	0.00	0.00	0.00	300.00	(300.00)
ENR SURCHARGE	4,610.00	2,800.00	1,810.00	50,700.00	31,770.00	18,930.00
LOT TRANSFERS	100.00	100.00	0.00	1,500.00	1,300.00	200.00
COUNTY INTEREST INCOME	91.88	190.31	(98.43)	531.62	534.31	(2.69)
DONATIONS & GRANTS	100.00	0.00	100.00	106.00	0.00	106.00
HANDLING FEE	9,235.00	8,525.00	710.00	104,610.00	70,930.00	33,680.00
PRENEED CONTRACT SERVICE CHG	2,800.00	700.00	2,100.00	9,000.00	6,300.00	2,700.00
VASE/HDSTN SET & CLEAN	6,505.00	4,090.00	2,415.00	46,645.00	37,935.00	8,710.00
TOTAL REVENUE	66,871.26	60,602.28	6,268.98	857,503.78	676,051.30	181,452.48
EXPENSES						
REGULAR SALARIES	17,223.22	22,317.38	(5,094.16)	202,249.59	228,900.10	(26,650.51)
BOT MEETING COMPENSATION	0.00	3,053.03	(3,053.03)	7,542.78	9,518.27	(1,975.49)
BOT CONFERENCES	0.00	0.00	0.00	0.00	2,794.00	(2,794.00)
BOT TRAVEL & EXPENSES	0.00	0.00	0.00	0.00	3,670.46	(3,670.46)
COVID-19 PAYROLL	0.00	0.00	0.00	4,921.29	0.00	4,921.29
RETIREMENT/PENSION	1,174.92	1,562.22	(387.30)	14,409.83	16,023.03	(1,613.20)
FICA	1,058.04	1,563.16	(505.12)	13,214.18	14,683.88	(1,469.70)
MEDICARE	247.44	365.58	(118.14)	3,090.42	3,434.14	(343.72)
EMPLOYEE GROUP INSURANCE	6,606.97	5,953.88	653.09	55,819.54	53,645.01	2,174.53
RETREE GROUP INSURANCE	1,143.75	1,154.34	(10.59)	10,357.29	10,569.96	(212.67)
UNEMPLOYMENT INSURANCE	28.99	189.29	(160.30)	1,798.64	2,760.10	(961.46)
WORKERS COMP INSURANCE	562.36	583.61	(21.25)	5,045.34	5,152.65	(107.31)
ELECTRICITY	0.00	3,183.25	(3,183.25)	31,623.93	33,230.58	(1,606.65)
TELEPHONE	870.84	600.58	270.26	6,186.82	6,531.02	(344.20)
WATER	1,755.55	2,683.32	(927.77)	26,909.37	25,861.82	1,047.55
CAPC CONFERENCE DONATIONS	0.00	0.00	0.00	0.00	200.00	(200.00)
COMMUNITY OUTREACH	100.00	55.00	45.00	100.00	684.24	(584.24)
VISA-MASTER CHG FEES	778.42	581.23	197.19	7,637.80	7,525.07	112.73
COUNTY SERVICE CHARGE	194.34	97.85	96.49	1,059.33	830.89	228.44
GENERAL INSURANCE	2,190.03	1,632.63	557.40	19,710.27	14,693.67	5,016.60
LEGAL	4,005.00	0.00	4,005.00	11,704.00	5,824.00	5,880.00
LOT REPURCHASE	690.00	(225.00)	915.00	4,435.00	1,485.00	2,950.00
OFFICE EXPENSE	5,129.93	1,344.50	3,785.43	18,316.86	13,928.73	4,388.13
TRAVEL & CONVENTION	0.00	(29.00)	29.00	0.00	5,186.24	(5,186.24)
UNIFORMS & SAFETY EQUIPMENT	0.00	770.21	(770.21)	0.00	770.21	(770.21)
MTG EXP & SUPPLIES	0.00	0.00	0.00	103.31	534.39	(431.08)
AUDIT	0.00	0.00	0.00	6,320.00	6,750.00	(430.00)
ADVERTISING/PUBLICITY	181.10	184.20	(3.10)	1,833.86	3,747.30	(1,913.44)
MEMBERSHIP & DUES	350.00	0.00	350.00	5,996.87	5,650.38	346.49
AUTO TRUCK EXPENSE	0.00	0.00	0.00	9,262.28	0.00	9,262.28
LARGE EQUIPMENT REPAIRS	0.00	0.00	0.00	2,994.67	867.51	2,127.16
IRRIGATION SYSTEM REPAIRS	0.00	0.00	0.00	3,867.70	2,706.18	1,161.52
FERTILIZER AND SEED	274.05	3,182.03	(2,907.98)	7,908.30	10,783.06	(2,874.76)
GASOLINE, OIL, TIRES	0.00	195.93	(195.93)	647.19	3,518.80	(2,871.61)
PLANT & BUILDING	2,042.88	2,680.79	(637.91)	9,683.28	13,533.77	(3,850.49)
TOOLS & SUPPLIES	0.00	111.75	(111.75)	837.14	643.13	194.01
GRAVE LINERS & VAULTS	14,534.23	7,787.00	6,747.23	50,150.04	35,271.80	14,878.24
GRAVE VASES	866.67	430.69	435.98	5,375.94	4,501.27	874.67
CONTRACT TREE/GARDEN MAINT'NCE	24,700.00	19,748.00	4,952.00	196,799.21	145,997.55	50,801.66
CONTRACT BURIALS	0.00	0.00	0.00	0.00	5,568.00	(5,568.00)
SECURITY CAMERA EXPENSE	0.00	0.00	0.00	0.00	1,104.00	(1,104.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	6,525.00	6,525.00	0.00
COVID-19 EXPENSES	51.78	963.81	(912.03)	1,990.01	963.81	1,026.20
TOTAL EXPENSES	(87,485.51)	(83,446.26)	(4,039.25)	(756,427.08)	(716,569.02)	(39,858.06)
NET CHANGE FROM OPERATIONS	(20,614.25)	(22,843.98)	2,229.73	101,076.70	(40,517.72)	141,594.42
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	0.00	0.00	0.00	30,000.00	(30,000.00)
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	30,000.00	(30,000.00)
NET CHANGE	(20,614.25)	(22,843.98)	2,229.73	101,076.70	(10,517.72)	111,594.42

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE NINE MONTHS ENDING MARCH 31, 2021

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	28,770.00	24,754.00	4,016.00	319,070.00	297,050.00	22,020.00
MISC SPECIAL SET-UP	0.00	242.00	(242.00)	225.00	2,900.00	(2,675.00)
RETURNED CHECK BANK CHARGE	0.00	4.00	(4.00)	90.00	50.00	40.00
INTEREST RECEIVED	1.46	3.00	(1.54)	21.44	35.00	(13.56)
LAND LEASE	5,730.53	5,793.00	(62.47)	51,574.77	69,513.00	(17,938.23)
MISC INCOME	261.00	0.00	261.00	510.00	0.00	510.00
CREDIT CARD CONVEN FEE	1,269.82	713.00	556.82	7,067.61	8,550.00	(1,482.39)
LATE FEE	0.00	1,075.00	(1,075.00)	0.00	12,900.00	(12,900.00)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	733.00	(733.00)	0.00	8,800.00	(8,800.00)
TAX COLLECTIONS	751.57	28,297.00	(27,545.43)	211,620.54	339,569.00	(127,948.46)
VAULTS	4,585.00	1,421.00	3,164.00	18,990.00	17,050.00	1,940.00
CREMATION VAULTS	450.00	0.00	450.00	4,000.00	0.00	4,000.00
LINERS	0.00	1,988.00	(1,988.00)	21,515.00	23,850.00	(2,335.00)
GRAVE VASES	1,610.00	731.00	879.00	9,726.80	8,775.00	951.80
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	4,610.00	3,561.00	1,049.00	50,700.00	42,730.00	7,970.00
LOT TRANSFERS	100.00	133.00	(33.00)	1,500.00	1,600.00	(100.00)
COUNTY INTEREST INCOME	91.88	41.00	50.88	531.62	491.00	40.62
DONATIONS & GRANTS	100.00	0.00	100.00	106.00	0.00	106.00
HANDLING FEE	9,235.00	7,848.00	1,387.00	104,610.00	94,175.00	10,435.00
PRENEED CONTRACT SERVICE CHG	2,800.00	667.00	2,133.00	9,000.00	8,000.00	1,000.00
VASE/HDS'TN SET & CLEAN	6,505.00	3,824.00	2,681.00	46,645.00	45,890.00	755.00
TOTAL REVENUE	66,871.26	83,486.00	(16,614.74)	857,503.78	1,001,828.00	(144,324.22)
EXPENSES						
REGULAR SALARIES	17,223.22	23,678.00	(6,454.78)	202,249.59	284,141.00	(81,891.41)
BOT MEETING COMPENSATION	0.00	1,122.00	(1,122.00)	7,542.78	13,469.00	(5,926.22)
BOT CONFERENCES	0.00	208.00	(208.00)	0.00	2,500.00	(2,500.00)
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	0.00	3,000.00	(3,000.00)
COVID-19 PAYROLL	0.00	2,083.00	(2,083.00)	4,921.29	25,000.00	(20,078.71)
TEMPORARY HELP	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	1,174.92	1,723.00	(548.08)	14,409.83	20,675.00	(6,265.17)
FICA	1,058.04	1,595.00	(536.96)	13,214.18	19,140.00	(5,925.82)
MEDICARE	247.44	399.00	(151.56)	3,090.42	4,788.00	(1,697.58)
EMPLOYEE GROUP INSURANCE	6,606.97	5,711.00	895.97	55,819.54	68,536.00	(12,716.46)
RETIREE GROUP INSURANCE	1,143.75	1,088.00	55.75	10,357.29	13,056.00	(2,698.71)
UNEMPLOYMENT INSURANCE	28.99	283.00	(254.01)	1,798.64	3,395.00	(1,596.36)
WORKERS COMP INSURANCE	562.36	626.00	(63.64)	5,045.34	7,507.00	(2,461.66)
ELECTRICITY	0.00	3,917.00	(3,917.00)	31,623.93	47,000.00	(15,376.07)
TELEPHONE	870.84	667.00	203.84	6,186.82	8,000.00	(1,813.18)
WATER	1,755.55	2,917.00	(1,161.45)	26,909.37	35,000.00	(8,090.63)
COMMUNITY OUTREACH	100.00	125.00	(25.00)	100.00	1,500.00	(1,400.00)
VISA-MASTER CHG FEES	778.42	917.00	(138.58)	7,637.80	11,000.00	(3,362.20)
RETURNED CHECK	0.00	4.00	(4.00)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	194.34	100.00	94.34	1,059.33	1,200.00	(140.67)
EDUCATION	0.00	33.00	(33.00)	0.00	400.00	(400.00)
GENERAL INSURANCE	2,190.03	2,190.00	0.03	19,710.27	26,280.00	(6,569.73)
LEGAL	4,005.00	833.00	3,172.00	11,704.00	10,000.00	1,704.00
LOT REPURCHASE	690.00	542.00	148.00	4,435.00	6,500.00	(2,065.00)
OFFICE EXPENSE	5,129.93	1,333.00	3,796.93	18,316.86	16,000.00	2,316.86
TRAVEL & CONVENTION	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
UNIFORMS & SAFETY EQUIPMENT	0.00	83.00	(83.00)	0.00	1,000.00	(1,000.00)
MTG EXP & SUPPLIES	0.00	50.00	(50.00)	103.31	600.00	(496.69)
CONTRIBUTIONS	0.00	17.00	(17.00)	0.00	200.00	(200.00)
AUDIT	0.00	683.00	(683.00)	6,320.00	8,200.00	(1,880.00)
ADVERTISING/PUBLICITY	181.10	417.00	(235.90)	1,833.86	5,000.00	(3,166.14)
MEMBERSHIP & DUES	350.00	471.00	(121.00)	5,996.87	5,650.00	346.87
AUTO TRUCK EXPENSE	0.00	100.00	(100.00)	9,262.28	1,200.00	8,062.28
LARGE EQUIPMENT REPAIRS	0.00	333.00	(333.00)	2,994.67	4,000.00	(1,005.33)
EQUIPMENT REPAIRS	0.00	54.00	(54.00)	0.00	650.00	(650.00)
IRRIGATION SYSTEM REPAIRS	0.00	583.00	(583.00)	3,867.70	7,000.00	(3,132.30)
FERTILIZER AND SEED	274.05	917.00	(642.95)	7,908.30	11,000.00	(3,091.70)
GASOLINE, OIL, TIRES	0.00	417.00	(417.00)	647.19	5,000.00	(4,352.81)
PLANT & BUILDING	2,042.88	1,833.00	209.88	9,683.28	22,000.00	(12,316.72)
ROAD MAINTENANCE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	0.00	125.00	(125.00)	837.14	1,500.00	(662.86)
GRAVE LINERS & VAULTS	14,534.23	3,208.00	11,326.23	50,150.04	38,500.00	11,650.04
GRAVE VASES	866.67	375.00	491.67	5,375.94	4,500.00	875.94
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0.00	196,799.21	296,400.00	(99,600.79)
CONTRACT BURIALS	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
SECURITY CAMERA EXPENSE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	6,525.00	8,700.00	(2,175.00)
COVID-19 EXPENSES	51.78	167.00	(115.22)	1,990.01	2,000.00	(9.99)
TOTAL EXPENSES	87,485.51	89,935.00	(2,449.49)	756,427.08	1,079,237.00	(322,809.92)
NET CHANGE FROM OPERATIONS	(20,614.25)	(6,449.00)	(14,165.25)	101,076.70	(77,409.00)	178,485.70
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	8,116.00	(8,116.00)	0.00	97,409.00	(97,409.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667.00	0.00	(20,000.00)	20,000.00
NET CHANGE	(20,614.25)	0.00	(20,614.25)	101,076.70	0.00	101,076.70

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE NINE MONTHS ENDING MARCH 31, 2021**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	27,745.00	21,420.00	6,325.00	310,075.00	185,025.00	125,050.00
CURRENT INTEREST & DIVIDENDS	0.00	496.58	(496.58)	10,899.89	14,225.19	(3,325.30)
COUNTY INTEREST INCOME	646.53	1,982.27	(1,335.74)	2,709.72	4,669.70	(1,959.98)
DONATIONS & GRANTS	0.00	0.00	0.00	0.00	54,000.00	(54,000.00)
GAIN/INVEST FAIR VALUE INCREAS	0.00	11,516.43	(11,516.43)	(11,762.78)	28,929.58	(40,692.36)
	<u>28,391.53</u>	<u>35,415.28</u>	<u>(7,023.75)</u>	<u>311,921.83</u>	<u>286,849.47</u>	<u>25,072.36</u>
TOTAL REVENUE	<u>28,391.53</u>	<u>35,415.28</u>	<u>(7,023.75)</u>	<u>311,921.83</u>	<u>286,849.47</u>	<u>25,072.36</u>
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	3,942.68	3,646.46	296.22
COUNTY SERVICE CHARGE	0.00	0.00	0.00	5.27	0.00	5.27
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,947.95)</u>	<u>(3,646.46)</u>	<u>(301.49)</u>
TOTAL EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,947.95)</u>	<u>(3,646.46)</u>	<u>(301.49)</u>
	<u>28,391.53</u>	<u>35,415.28</u>	<u>(7,023.75)</u>	<u>307,973.88</u>	<u>283,203.01</u>	<u>24,770.87</u>
NET CHANGE FROM OPERATIONS	<u>28,391.53</u>	<u>35,415.28</u>	<u>(7,023.75)</u>	<u>307,973.88</u>	<u>283,203.01</u>	<u>24,770.87</u>
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	0.00	(11,045.00)	11,045.00	(8,090.00)	(16,135.00)	8,045.00
REVENUE TRANSFER OUT	0.00	0.00	0.00	0.00	30,000.00	(30,000.00)
	<u>0.00</u>	<u>(11,045.00)</u>	<u>11,045.00</u>	<u>(8,090.00)</u>	<u>13,865.00</u>	<u>(21,955.00)</u>
TOTAL OTHER REVENUE & EXPENSE	<u>0.00</u>	<u>(11,045.00)</u>	<u>11,045.00</u>	<u>(8,090.00)</u>	<u>13,865.00</u>	<u>(21,955.00)</u>
	<u>28,391.53</u>	<u>46,460.28</u>	<u>(18,068.75)</u>	<u>316,063.88</u>	<u>269,338.01</u>	<u>46,725.87</u>
NET CHANGE	<u>28,391.53</u>	<u>46,460.28</u>	<u>(18,068.75)</u>	<u>316,063.88</u>	<u>269,338.01</u>	<u>46,725.87</u>

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE NINE MONTHS ENDING MARCH 31, 2021**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	0.00	0.00	60.00	1,990.00	(1,930.00)
ENDOWMENT CARE DEPOSITS	32,330.24	15,401.00	16,929.24	217,995.74	150,494.00	67,501.74
CURRENT INTEREST & DIVIDENDS	0.00	2,064.59	(2,064.59)	30,817.45	68,977.99	(38,160.54)
COUNTY INTEREST INCOME	545.58	1,715.69	(1,170.11)	2,379.44	3,755.02	(1,375.58)
GAIN/LOSS INVESTMENT FMV	0.00	6,252.72	(6,252.72)	(19,510.83)	14,892.58	(34,403.41)
TOTAL REVENUE	32,875.82	25,434.00	7,441.82	231,741.80	240,109.59	(8,367.79)
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	21,919.65	28,706.98	(6,787.33)
TOTAL EXPENSES	0.00	0.00	0.00	21,919.65	28,706.98	(6,787.33)
NET CHANGE	32,875.82	25,434.00	7,441.82	209,822.15	211,402.61	(1,580.46)

**PRENEED FUND
INCOME STATEMENT
FOR THE NINE MONTHS ENDING MARCH 31, 2021**

	FTD ACTUAL	FTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	18,801.95	11,559.93	7,242.02	117,490.78	111,696.93	5,793.85
CURRENT DEFERRED REVENUE	13,582.90	11,845.21	1,737.69	64,299.51	82,459.62	(18,160.11)
CURRENT INTEREST & DIVIDENDS	0.00	1,880.92	(1,880.92)	17,740.31	30,964.66	(13,224.35)
COUNTY INTEREST INCOME	409.00	1,439.74	(1,030.74)	1,855.44	3,543.78	(1,688.34)
GAIN/INVEST FAIR VALUE INCREAS	0.00	19,345.01	(19,345.01)	(16,112.42)	87,745.01	(103,857.43)
TOTAL REVENUE	32,793.85	46,070.81	(13,276.96)	185,273.62	316,410.00	(131,136.38)
EXPENSES						
INVESTMENT FEES	0.00	0.00	0.00	7,646.94	7,214.71	432.23
LOSS ON TRANSFER (INTER COSTS)	0.00	1,084.16	(1,084.16)	6,941.39	6,118.23	823.16
SALES TRANSFR OUT (PRIOR YR)	0.00	11,845.00	(11,845.00)	8,090.00	19,135.00	(11,045.00)
TOTAL EXPENSES	0.00	12,929.16	(12,929.16)	22,678.33	32,467.94	(9,789.61)
NET CHANGE	32,793.85	33,141.65	(347.80)	162,595.29	283,942.06	(121,346.77)



January 5, 2021

Palm Springs Cemetery District
Attn: Kathleen Jurasky
31-705 Da Vial Drive
Cathedral City, CA 92234

To Whom it May Concern:

We obtained the Landscape Maintenance Contract and began services for The Palm Springs Cemetery District on March 1, 2020. Over the course of the last nine months, we have continued that service and have worked closely with the onsite staff to ensure the needs of the Cemetery are being met. Please accept this letter expressing our intent to continue services for the foreseeable future.

In this ongoing partnership, should there be any additional questions of concerns, we would be happy to address them and find a solution that works for both the Cemetery District and our internal processes. We have appreciated the open lines of communication and look forward to continuing that communication.

We are proud to serve you and your community with honesty, quality and integrity.

Sincerely,


Tom Baird
Vice President
Nissho of California, Inc.

CURRENT COMPENSATION

\$296,400.00 annually
\$ 24,700.00 monthly
\$ 484.00 for each Saturday interment
\$ 527.00 for each Sunday interment

NISSHO is willing to sign a 2-year agreement at the same rates.

AL MILLER AND SONS ROOFING CO., INC.

“BETTER ROOFS FOR BETTER LIVING”

68-760 SUMMIT DRIVE, CATHEDRAL CITY, CA 92234

PH. (760) 346-1214 FAX. (760) 321-7097

LICENSE # 336547

PROPOSAL AND CONTRACT

Owner: Palm Springs Cemetery
Address: 31705 Daval Dr.
City: Cathedral City, CA 92234
Phone: 760-328-3316
Email: info@pscemetery.com

Project: Veterans Memorial repair
Address: 31705 Daval Dr.
City: Cathedral City, CA

Energy Star Rated, Title 24 Compliant, CRRC Cool Roof System

WE PROPOSE TO FURNISH THE FOLLOWING MATERIALS AND PERFORM ALL LABOR TO ROOF THE ABOVE LOCATION .

Flat Roof Scope of Work Fibertite single ply roof system: Roofing contractor will re-install existing roof, nailed to plywood roof deck. Any water damaged plywood will be replaced per UBC at an extra cost of \$ 80.00 per OSB sheet installed. Roofing contractor will then install a Fibertite single ply roof system using the following materials. One (1) layer 45 Mil SM off-white Fibertite roofing membrane, mechanically fastened over existing roof to wood roof deck. Price includes taxes, and a manufacturer 20 year material warranty.

Roof Price: \$ 8,500.00

Exclusions: structural reinforcement, prevailing wage, tapering, gutters, fascia, painting, any other work not listed above.

Terms: Net Cash on Completion

ATTENTION

Section 7018 of the Contractors License Law provides that starting July 1, 1966, everyone licensed by the Contractor's License Board shall give a copy of the following notice to the payor prior to receiving from the owner of the property or his agent any payment for work which a contractor's license is required.

NOTICE

“Under the mechanics' Lien Law , any subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for there work or supplies, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer for the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer, or supplier remained unpaid.”

Al Miller & Sons Roofing Co., Inc. Agrees to furnish its regular form GUARANTEE for 5 Years after completion of its said work. Said guarantee to cover defects in material and workmanship only and not to extend to damage to roofing caused by the elements, other unusual Acts of God and shall not cover any liability for damage to interiors fixtures, decorations, walls, contents of building or other parts of structure not to damage of faulty construction. It is also understood and agreed that the above guarantee shall be made and remain only when and if payment is made as agreed in this contract. Al Miller & Sons is not responsible for TV antennas.

We are fully covered by Workmen's compensation and public liability insurance. Carriers' names and policy numbers are available on request. Any alterations or deviations from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over sum mentioned in this proposal. All agreements must be made in writing.

Prices are based on current cost of material and labor, increases or decreases will be reflected at time of signing of contract. Al Miller & Sons is not responsible for any damage to sidewalks, curbs or driveways. If there is any conflict between this proposal, and any other contract or specification relating to the above referenced project the terms of this proposal shall prevail.

Respectfully submitted,
AL MILLER & SONS ROOFING, INC.

Accepted:

By: Peter Turvey, Estimator

Date:

Date: 02/25/2021

Estimate

JKS Construction
61740 Rancho Rd
Mountain Center, CA 92561
Office Phone: (760) 910-4407
Mobile Phone: (760) 250-0313
jksconstruction@hotmail.com

Estimate Number: E210331562
Estimate Date: 03/31/2021
Payment Terms: Due On Receipt
Estimate Amount: 8,500.00
Created By: Kyle Shingledecker

Billing Address

Palm Springs Cemetery District
Mobile Phone: (760) 328-3316
kjurasky@pscemetery.com

Shipping Address

Palm Springs Cemetery District
31-705 Da Vall Drive
Cathedral City, CA 92234
Mobile Phone: (760) 328-3316
kjurasky@pscemetery.com

Item #	Item Name	Quantity	Unit Price	Taxable	Total
3333	Remove And Replace 15 Squares Underlayment And Torchdown Demo existing torch down and underlayment, disposal. Replace underlayment and drip edge (160 linear ft). Install touchdown rolled roofing @ 15 squares	1.00	8,500.00		8,500.00

Comments:

Roof sheathing will be inspected prior to replacement of underlayment and to be in good condition prior to adding any further roofing materials.

Additional cost if temporary plastic for unforeseen weather.
Est at \$1200

No Landscaping of any grounds from demolition of old roof
(Any concerns of landscaping should be brought up prior to start of job)

Additional cost of city permit if requested by owner est of \$550 for city permit

Subtotal: \$ 8,500.00
Estimate Amount \$ 8,500.00