

PALM SPRINGS CEMETERY DISTRICT

**CALL OF SPECIAL MEETING
OF THE
BOARD OF TRUSTEES
of the Palm Springs Cemetery District**

Friday, November 10, 2023 at 2:00 p.m.

In accordance with the procedures specified by State Law, I hereby call a special meeting of the Board of Trustees of the Palm Springs Cemetery District which will be held on Friday, November 10, 2023 at 2:00 p.m., or as soon thereafter as the meeting may be convened, at 31-705 Da Vall Drive, Cathedral City, California, for the purpose of discussing the following items:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

**FACE MASKS COVERING YOUR MOUTH AND NOSE ARE REQUIRED
AND MUST BE WORN INSIDE THE DISTRICT OFFICE**

The Public May Also Observe the Meeting and Offer Public Comment Remotely

If you would like to participate in this Board Meeting via teleconference, please follow these instructions: YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT:

**<https://us02web.zoom.us/j/2464673948>; or
CALL IN: 669-900-6833 MEETING ID: 246 467 3948**

-
- 1. CALL TO ORDER**
 - 2. ROLL CALL**
 - 3. PUBLIC COMMENTS**

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

- 4. PSCD STAFF AND NISSHO STAFF RECOGNITION & APPRECIATION**

- 5. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

- 6. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of September 14, 2023 Meeting Minutes and October 3, 2023 Meeting Minutes.**

6. CONSENT CALENDAR - continued

- b. Approval of September & October Expenditures
 - General Fund \$ 201,586.59
 - Sep Reimburse Voucher 1789 \$ 32,589.41
 - Sep Reimburse Voucher 1790 \$ 66,186.96
 - Oct Reimburse Voucher 1792 \$ 32,589.41
 - Oct Reimburse Voucher 1793 \$ 70,117.19

 - Accumulative Capital Outlay \$ 4,002.27
 - Sep Reimburse Voucher 1791 \$ 4,002.27

 - Pet Memorial Park Cemetery \$.00
 - Total September 30, 2023 & October 31, 2023 Expenditures Checks & Visa/Debit Card 24687-24756 & Direct Deposits (Payroll) \$ 205,588.86
- c. Financial Reports as of October 31, 2023 (F-1 thru F-5A)
- d. Amendment to Amended and Restated Employment Agreement – District Manager Jurasky

7. ADMINISTRATIVE CALENDAR

- a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- b. Review for Discussion and Possible Approval Increase in PSCD Monthly Employer Contribution for Employee Health Insurance Premiums – Presentation of Other District’s Contributions – S. Vickrey, Office Accountant
- c. PSCD Prior Owner of 26.9 Acres Landfill Inquiry J. Swauger, Trustee Caliente Conservancy Trust – Cathedral City Landfill – Report by District Manager Jurasky
- d. Review for Discussion and Possible Approval – Conditional of Approval Memorial Bench Policy
- e. Review for Discussion for Approval to Replace Well #4 Air and Wafer Check Valves – Proposal L.O. Lynch Quality Wells and Pumps, Inc.
- f. Review for Discussion and Possible Approval –Trustee Annual Year-End Meeting Luncheon
- g. Welwood Murray Niche Project - Update

8. LEGISLATIVE CALENDAR

- a. Resolution 9-2023, Transfer Interment Rights & Costs from PN to ACO & GF

9. TRUSTEE AND ATTORNEY SIGNATURES

10. BOARD DEVELOPMENT – None

11. PUBLIC HEARING CALENDAR – None

12. COMMITTEES

13. REPORTS

- a. Trustees
- b. District Manager
 - 1. Day of the Dead/Dia de los Muertos Event
 - 2. AMVETS Post 66 Veterans Day Ceremony, 10:00 A.M., Saturday, November 11, 2023 at DMP
 - 3. SDRMA- No Liability or Workers’ Compensation Claims in Fiscal Year 2022-2023
 - 4. Wreaths Across America Ceremony, 12:00 P.M., Saturday, December 16, 2023 at DMP & WMC

14. FUTURE AGENDA ITEMS

- a. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- b. Marketing/Advertising
- c. Future Long-Range Planning – PSCD Staffing

15. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

16. CLOSED SESSION ANNOUNCEMENT

- a. Conference with Labor Negotiator Regarding Unrepresented Employee
Pursuant to Government Code Section 54957.6(a)
District's Designated Representative: Steven B. Quintanilla, General Counsel
Unrepresented Employee: Kathleen Jurasky, District Manager

17. OPEN SESSION

18. ADJOURNMENT

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,
TUESDAY, NOVEMBER 7, 2023**



Jan Pye, Chairperson

Dated: November 7, 2023

**NOTICE OF SPECIAL MEETING
OF THE
BOARD OF TRUSTEES
OF THE
PALM SPRINGS CEMETERY DISTRICT**

**Friday, November 10, 2023 at 2:00 p.m.
(or as soon thereafter as the meeting may be convened)**

Please take notice that, pursuant to the call of the Chairman, a special meeting of the Board of Trustees of the Palm Springs Cemetery District will be held on Friday, November 10, 2023 at 2:00 p.m., or as soon thereafter as the meeting may be convened, at 31-705 Da Vall Drive, Cathedral City, California, for the purpose of discussing the following Items:

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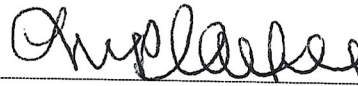
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LaFaye M. Platter, Secretary

Dated: November 7, 2023