

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
REGULAR BOARD OF TRUSTEE MEETING**

**DATE:** May 11, 2023  
**TIME:** 2:00 P.M.  
**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Lynn T. Mallotto, Treasurer (arrived at 3:41pm)  
LaFaye M. Platter, Secretary  
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

Motion was made by Trustee Kleindienst, seconded by Trustee Platter to excuse Trustee Mallotto. Motion carried 4-0 vote.

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Platter to approve the agenda as presented. Motion carried; roll call 4-0 Kleindienst, Platter, Pye and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Smith approve the Consent Calendar as presented. Motion carried; roll call 4-0 Kleindienst, Platter, Pye and Smith.

Trustee Pye called for a break at 2:24 P.M to allow District Manager Jurasky to address Brad Anderson at the office door because he refused staff request of him to wear a face mask to enter the office. District Manager Jurasky returned and reported Mr. Anderson again refused to wear a mask and walked away. Trustee Pye called the meeting to order at 2:37 P.M.

Trustee Pye called for another break at 2:41 P.M to allow District Manager Jurasky to address Brad Anderson again. District Manager Jurasky returned and reported Mr. Anderson requested a copy of the District's policy requiring a face mask to enter the office. She further reported a copy of the policy was given to him. Trustee Pye called the meeting to order at 2:45 P.M.

6. **ADMINISTRATIVE CALENDAR** District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group Neal Wilson presented a PowerPoint presentation to the Board and discussed the following: **Statement balances, Market Value vs Value at Maturity:** He explained the statements continue to show unrealized losses. Bond prices and yields are inversely related. As the rates increase, the bonds in the portfolio decrease in value. This is until they mature, at which time their principal is paid back in full.

6. **ADMINISTRATIVE CALENDAR** - continued

**Maturity Schedule:** Schedule shows cash now, and noted the dollar amounts and maturity years through 2027.  
**Current Rate of Return:** Showing 46% of portfolios earning more than 3%, 27% earning more than 4%.  
**Summary:** He stated as the current Treasuries and CDs in the portfolios began to mature, the goal, as always, is to replace them with higher yielding investments. He said this will generate considerably more income for the District going forward. The investment report was received and filed.

b. **Western Riverside Council of Governments (WRCOG) Annual General Assembly & Leadership Conference 4:00 P.M., Thursday, June 29, 2023 at Pechanga Resort Casino in Temecula, CA** Following a discussion the Board approved Trustees and District Manager Jurasky attending the WRCOG Annual General Assembly & Leadership Conference. This approval is to include all necessary expenses. Motion carried, roll call 4-0, Kleindienst, Platter, Pye and Smith.

c. **Review for Discussion and Possible Approval Cremation Niches – Welwood Murray Cemetery** District Manager Jurasky reported she is working with Mark Heddy, KMI Columbaria for additional designs and pricing. She stated when designs and cost have been reviewed and approved by the Board, she will contact Ken Lyons with the City of Palm Spring to find out the approach for discussions with the Palm Springs Historic Site Preservation Board.

d. **East 40 Acres Lease Agreement – Update** No Action Taken

7. **LEGISLATIVE** – None

8. **TRUSTEE SIGNATURES AND ATTORNEY** All documents were signed as needed by Trustees and Attorney.

9. **BOARD DEVELOPMENT** – Accountability and Transparency No action taken

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** – Trustee Kleindienst announced his resignation from the board. He stated his permanent residence is now in Idyllwild, and his is no longer a resident in the district. He expressed his regrets, stating he has enjoyed being a board member, and working with the Trustees and staff. He said he is truly going to miss everyone and serving on the board.

b. **District Manager** District Manager Jurasky

1. **PSCD Strategic Barometer Dashboard and Strategic Barometer** – Nothing to Report -No changes

District Manager reported she was contacted by and had a meeting with the past Day of the Dead committee who want to bring back the event. She stated she is willing to assist with the event by sharing all information related to the event, contacts and collateral materials. However, she will not be the lead, and wants to hand the event over to someone else to fund raise and produce. She stated everyone in attendance understood and agreed. She reported the Day of the Dead event currently scheduled for Saturday, October 28, 2023 from 11:00 A.M. – 3:00 P.M.

- 13. FUTURE AGENDA ITEMS**
- a. **Discussion in 2022/2023 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
  - b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
  - c. **Marketing/Advertising** No action taken
  - d. **Future Long-Range Planning – PSCD Staff** No action taken

**14. CLOSED SESSION - READING OF THE SAFE HARBOR** Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:05P.M.

Trustee Mallotto arrived

- a. Conference with Labor Negotiator (Government Code § 54954.5) District’s Designated Labor Negotiator: Steven B. Quintanilla, General Counsel  
**Unrepresented Employee:** District Manager
- b. **Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)**

Trustee Kleindienst left the meeting

- c. **Real Property Negotiations pursuant to Government Code Section 54956.8**  
**Property:** Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)  
**District Negotiator:** Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel  
**Negotiating Parties:** Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development  
**Under Negotiation:** Price and Terms of Payment

**15. CLOSED SESSION ANNOUNCEMENT** Returned to open session at 4:12 P.M. No Reportable Action

**16. OPEN SESSION** a. **District Manager Employment Agreement Salary, Compensation and other Terms** No Action Taken

**17. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 4:12 P.M. The next regular board meeting scheduled for 2:00 P.M., Thursday, June 8, 2023.

DATE: 6-8-23

  
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LaFaye M. Platter, Secretary