

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
VIDEO TELECONFERENCE REGULAR  
BOARD OF TRUSTEE MEETING**

**DATE:** March 10, 2022

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Tim M. Radigan-Brophy, Secretary  
Lynn T. Mallotto, Treasurer  
LaFaye M. Platter, Member

Also, Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** - None

Brad Anderson submitted an email statement to District Manager Jurasky for the record, and to be made available to the general public at this Board meeting.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; vote 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Radigan-Brophy approve the Consent Calendar as presented. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **PSCD Board Resignation – Trustee Radigan-Brophy** Trustee Radigan-Brophy stated it is with great reluctance and sadness that he has to tender his resignation because he has moved out of the District effective next week.

He reported he has a prospective new board member, Michael Smith, Northern Trust who is very interested in joining the Board.

The Trustees, District Manager Jurasky and Neal Wilson stated Trustee Radigan-Brophy's commitment, support and dedication to the District has been appreciated, and he will be missed. His resignation was received and filed.

b. **Discussion and Approval for Election of Board Secretary** Following a discussion motion was made by Trustee Mallotto to nominate Trustee Platter, seconded by Trustee Kleindienst, and made a motion to close the nominations. Nominations closed. Motion carried; vote 4-0 Kleindienst, Mallotto, Platter, Pye and Radigan Brophy. Trustee Platter accepted the nomination.

c. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** For a renewed understanding Mr. Wilson re-visited the inverse relationship between bond prices, their yields and how the current environment is affecting the market value of the District's portfolios.

**6. ADMINISTRATIVE CALENDAR – continued**

**c. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group - continued**

Mr. Wilson proposed creating a fourth account to separate the Endowment Care restricted and unrestricted funds. He stated this would make it more efficient to track restricted and unrestricted fund balances in the Endowment Care Fund, and said the fourth account would hold all dividends and interest, making it very easy to keep restricted and unrestricted funds separated.

He stated opening a fourth account will require signatures from Trustees Kleindienst, Mallotto and Pye, he has prepared the necessary forms and letter of instruction for execution.

Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to move forward with opening the fourth account for Endowment Care non-restricted funds. This account will hold all dividends and interest funds transferred from the Endowment Care restricted account at the end of each month.

Interest and dividends earned on Endowment Care principle are deemed unrestricted funds, and can be used for cemetery improvements and development. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy. Mr. Wilson will make arrangement with Trustees to obtain signatures.

He also reported the Federal Reserve is expected to start raising rates in mid-March, and his plan is to then lock in higher rates with cash on hand at that time. Following further discussions, the investment report was received and filed.

In light of Trustee Radigan-Brophy's resignation from the Board, and he is on the investment committee, Trustee Pye requested Trustee Mallotto remain on the finance/investment committee, and said there needs to be one additional. Trustee Kleindienst stated he would join Trustee Mallotto on the committee.

Trustee Pye requested a resolution be prepared authorizing the finance/investment committee Trustees Kleindienst and Mallotto to act if an urgency decision is required prior to the next board meeting.

Attorney Quintanilla was requested to prepare the resolution for approval at the April 2022 board meeting.

**d. Review for Discussion and Possible Approval – Return to in Person Board Meetings** District Manger Jurasky reported that one PSCD staff member tested positive for COVID-19, and has retested three times and still remains positive. She further reported all other PSCD staff member tested negative. She expressed her concerns about the possibilities of other staff member contracting COVID-19 with increased outside presence in the office. Following a discussion, the Board agreed for the time being to continue with teleconference board meetings.

**e. Review and Sign Form 700 – Statement of Economic Interests** District Manager Jurasky stated she would prepare the forms for each Trustee and email to them for review, approval and signature. Trustee Kleindienst requested a copy of last year's form be emailed to him, because he has possible changes. District Manager Jurasky agreed to do so.

**f. Discussion for Possible Cell Tower Location at Desert Memorial Park - Proposal Costal Business Group** Following a discussion motion was made by Trustee Pye, seconded by Trustee Radigan-Brophy to refer this item to the subcommittee Trustees Kleindienst and Mallotto with the assistance of attorney Quintanilla for their review and recommendations for the Board. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

**6. ADMINISTRATIVE CALENDAR – continued**

**g. Special Districts Association of Riverside County (SDARC) Luncheon March 30, 2022 in Beaumont, CA** Following a discussion motion was made Trustee Pye, seconded by Trustee Kleindienst to approve Trustees and District Manager Jurasky attending the SDARC luncheon. This approval is to include all necessary expenses. Motion carried; roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

**h. California Special Districts (CSDA) Legislative Days May 17-18 in Sacramento, CA** Following a discussion motion was made Trustee Pye, seconded by Trustee Kleindienst to approve Trustees and District Manager Jurasky attending CSDA Legislative Days in Sacramento, CA. This approval is to include all necessary expenses. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

Trustee Kleindienst stated his wife does business with Mario Gonzalez, GHA, and left the meeting for item 6i due to a possible conflict of interest.

**i. East 40 Acres Lease Agreement – Rancho Mirage Code Violations Update** District Manager Jurasky reported all fines have been paid, and violations were corrected and/or repairs completed as of March 9, 2022.

Trustee Radigan-Brophy asked about the status prior pass due property taxes. District Manager Jurasky reported attorney Quintanilla is preparing a formal letter to be sent to Mario Gonzales, Da Vall Center, LLC regarding the prior pass due property taxes. However, in the meantime she stated she has been mentioning the prior past due taxes to Mr. Gonzales, in all her correspondence to him.

Trustee Kleindienst returned to the meeting.

**7. LEGISLATIVE – None**

**8. TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

**9. BOARD DEVELOPMENT a. SDLA Governance Foundation Workshop – Review and Discussion** District Manager Jurasky expressed her gratitude to the Trustees for everyone participating in the workshop.

Trustee Kleindienst shared a breakout session comment from Trustee Pye regarding on-boarding of new trustees to make them feel included in board discussions, and he stated her suggestion was well received.

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEE REPORTS – None**

**12. REPORTS a. Trustee Report** Trustee Pye reported at the last board meeting Brad Anderson a resident from the city of Rancho Mirage stated he feels there is a conflict of interest with the District's attorney representing both the District and the City of Rancho Mirage. She asked attorney Quintanilla to reiterate the comment he made in reference to this. Attorney Quintanilla stated there is an exemption for representing two public agencies, and no conflict of interest exists.

**b. District Manager**

**1. Strategic Barometer** - District Manager reported there were no changes since December 2021.

Trustee Pye requested Trustee Kleindienst prepare an evaluation form for attorney Quintanilla similar to the one he prepared for District Manager Jurasky. He agreed to prepare the form, and requested District Manager Jurasky email him a copy of the strategic barometer. District Manager Jurasky agreed to do so.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Lease Agreement Property Taxes January 2022** No action taken

e. **Discussion for Possible Cell Tower Location at Desert Memorial Park** No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR** – None

15. **CLOSED SESSION ANNOUNCEMENT**

16. **OPEN SESSION**

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:51 P.M. The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, April 14, 2022.

DATE:

March 10, 2022



LaFaye M. Platter, Secretary