

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
VIDEO TELECONFERENCE REGULAR  
BOARD OF TRUSTEE MEETING**

**DATE:** July 8, 2021

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:01 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Tim M. Radigan-Brophy, Secretary  
Lynn T. Malotto, Treasurer.

Also, Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** Trustee Pye read the Public Comments Statement - Public Comments - None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Malotto to approve the agenda as presented. Motion carried; vote 4-0 Kleindienst, Malotto, Pye and Radigan Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Malotto to approve the Consent Calendar as presented. Motion carried; roll call 4-0 Kleindienst, Malotto, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson reported the market is acting very abnormal, and the fiscal year ending June 30, 2021 the three combined accounts were down \$5,600.00. However, the end of the second quarter of 2021 saw a very small increase of \$5,800.00 in the combined accounts, which is an 8% overall gain.

He said the biggest concern is still inflation, and short-term maturities are still historically low. Mr. Wilson stated the Federal Government may feel the need to raise interest rates to cool off the economy.

He reported the Endowment account is divided between restricted and treasuries and certificates of deposit, and the unrestricted investments. He informed the Board the unrestricted funds are now comprised of three investment types; The Vanguard, which was suggested by Trustee Radigan-Brophy, Pimco Treasuries that are inflation protected and Franklin US Government Funds.

Following a discussion Mr. Wilson was directed to find out what security protection measures are being taken by TD Ameritrade to guard against hackers. The investment report was received and filed.

**Agenda items 6b and 6c were combined to be addressed with one motion**

b. **CSDA Annual Conference and Exhibitors Showcase August 30-September 2, 2021 in Monterey, CA** Following a discussion motion was made Trustee Kleindienst, seconded by Trustee Malotto to approve Trustees, District Manager Jurasky and a staff member attending CSDA Annual Conference and Exhibitors Showcase in Anaheim, CA and the CAPC Education Seminar and Area Meeting in San Luis Obispo, CA. This approval is to include all necessary expenses. Motion carried, roll call 4-0. Kleindienst, Malotto Pye and Radigan-Brophy.

c. **CAPC Annual Education Seminar and Area Meeting October 8-9, 2021 in San Luis Obispo** See motion for item 6b.

6. **ADMINISTRATIVE CALENDAR** - Continued

d. **East 40 Acres Lease Agreement - Update** No action taken

e. **Discussion and Approval to Cancel August 2021 Board Meeting** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Pye to approve cancellation of the August 2021 Board meeting. Motion carried; roll call 4-0. Kleindienst, Malotto, Pye and Radigan-Brophy.

7. **LEGISLATIVE** – None

8. **TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. **BOARD DEVELOPMENT** Trustee Pye asked Attorney Quintanilla to report on the status of Governor Brown's executive order regarding holding remote board meetings. Attorney Quintanilla stated the order was extended until October 31, 2021, and effective November 1, 2021 board meetings will have to resume in person meetings as outlined under the provisions in the Brown Act for teleconference meetings.

Trustee Kleindienst expressed his concerns returning to in person meetings due to the increasing numbers of the COVID-19 Delta variant. However, he stated that he would comply with the Board majority preference.

Trustee Pye stated per Trustee Radigan-Brophy's request, returning to in person or ZOOM meetings will be discussed at the September board meeting. She further stated the meetings will be conducted based on Board majority preference.

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** Trustee Kleindienst reported the Palm Springs Historical Society still have not had a meeting due to vacation travels, so the license agreement for tours hasn't been executed. He stated there is no formalization for an October start date for tours. He said the Historical Society would like tours to start in October, however he feels this would be a very aggressive schedule and doesn't feel it is possible. He informed the Board he would report back after their next meeting of any headway that has been made.

12. **REPORTS** a. **Trustee Report** Trustee Kleindienst reported he was told O'Donnell Golf Club owns the two roadways bordering Welwood Murray Cemetery. He said the roadways are in very bad condition and are unsafe due to the unlevel surfaces. He stated he will be doing research and working with the City of Palm Springs to find out the owners.

He also reported the south gate at Welwood Murray Cemetery is very difficult to open and needs to be checked for repairs. District Manager Jurasky stated she would have all gates checked for needed repairs.

b. **District Manager** – None

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

**13. FUTURE AGENDA ITEMS - Continued**

- d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
- e. **Lease Agreement Property Taxes January 2022** No action taken

**14. CLOSED SESSION - READING OF THE SAFE HARBOR** Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 2:33 P.M.

**a. Conference with Real Property Negotiators**

**Property:** Assessor Parcel No. 670-130-016 located at Desert Memorial Park

**District Negotiators:** District Manager Kathleen Jurasky and General Legal Counsel Steven B. Quintanilla

**Negotiating Parties:** AT&T and the Palm Springs Cemetery District

**Under Negotiation:** Proposed Lease's Rent and Payment Terms

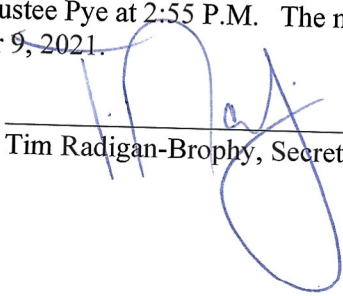
Returned to Open Session at 2:54 P.M.

**15. CLOSED SESSION ANNOUNCEMENT** Attorney Quintanilla stated there are no reportable actions taken.

**16. OPEN SESSION - None**

**17. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:55 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, September 9, 2021.

DATE: 10/28/2021

  
\_\_\_\_\_  
Tim Radigan-Brophy, Secretary